

**BAY COUNTY BOARD OF COMMISSIONERS**

**AGENDA**

**TUESDAY, FEBRUARY 17, 2026**

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

**PAGE NO.**

**I. CALL TO ORDER (CHAIRMAN BANASZAK)**

**II. ROLL CALL**

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE**

**51-73 V. MINUTES (12/9/2025; 12/16/2025; 1/20/26)**

**VI. AGENDA APPROVAL**

**VII. CITIZEN INPUT (3 Minute Maximum Per Person)**

**VIII. PETITIONS AND COMMUNICATIONS**

**A. Presentation (4:00 p.m.) Region VII Area Agency on Aging CEO Dayna Altom (Receive)**

**1-2 B. Region VII Area Agency on Aging Board of Directors Appointment Letters (Receive)**

**3-5 C. City of Bay City: Applications for an Obsolete Property Rehabilitation Exemption District and Certificate – 108-110 N. Linn Street, Bay City, MI (Receive)**

**IX. REPORTS/RESOLUTIONS OF COMMITTEES**

**A. COMMITTEE OF THE WHOLE – February 3, 2026 (Jerome Crete, Chair; Christopher Rupp, Vice Chair) Meeting canceled**

**B. COMMITTEE OF THE WHOLE – February 10, 2026 (Jerome Crete, Chair; Christopher Rupp, Vice Chair)**

**6 1. No. 2026-17 - MSU Extension Agreement of Service 2026 (MSU Extension)**

**7 2. No. 2026-18 - Grant Applications for Bay County Fairgrounds Infrastructure Improvements 2026 (Fair Board)**

8	3. No. 2026-19 - 2026 Marine Safety Grant Program (Sheriff)
9	4. No. 2026-20 - FY2026 MDHHS Medication for Opioid Use Disorder Program Grant (Sheriff)
10-11	5. No. 2026-21 - Part-Time Outreach Support Position (911 Central Dispatch)
12	6. No. 2026-22 - Michigan Association for Local Public Health Employee Well Being Grant (MALPH) 2026 (Health Department)
13	7. No. 2026-23 - Agreement with Time Clock Plus (TCP) and Aladtec Scheduling System (Juvenile Home)
14	8. No. 2026-24 - Budget Adjustment for Youth Placement and Housing 2026 (Juvenile Home)
15	9. No. 2026-25 - A&D Home Health Care, Inc. Contract Renewal 2026 (Department on Aging)
16-18	10. No. 2026-26 - 2026 Control Material Bids (Mosquito Control)
19-20	11. No. 2026-27 - 2026 Light Trap Data Contracts (Mosquito Control)
21	12. No. 2026-28 - 2026 Tire Shredding Contract with Environmental Rubber (Mosquito Control)
22	13. No. 2026-29 - One-Time Equipment Offer Agreement with Verizon (Mosquito Control)
23	14. No. 2026-30 - Fee Schedule Change for Civic Arena 2026 (Recreation & Facilities)
24	15. No. 2026-31 - Seasonal Technician Hiring and Wage Increase for 2026 Treatment Season (Personnel/Mosquito Control)
25	16. No. 2026-32 - Director of Juvenile Detention Trainee Position (Personnel/Juvenile Home)
26	17. No. 2026-33 - 2026 Golf Course Fee Schedule (Finance/Recreation & Facilities)
27	18. No. 2026-34 - Bay County Fairgrounds Infrastructure Improvement (Finance)
28	19. No. 2026-35 - Payables (Finance)
29	20. No. 2026-36 - MIDC Grant Renewal – 2025-2026 (Criminal Defense)

C. BOARD OF COMMISSIONERS (Tim Banaszak, Chair; Vaughn J. Begick, Vice Chair)

- |              |  |
|--------------|--|
| <b>30-32</b> | <b>1. No. 2026-37 - Reports of the County Executive – January 2026</b>   |
| <b>33-34</b> | <b>2. No. 2026-38 - Hiring of Community Center Manager at 4-Year Rate (Personnel/ Recreation &amp; Facilities)</b>   |
| <b>35-36</b> | <b>3. No. 2026-39 – FY 2027 State of Michigan County Veteran Service Grant (Veteran Affairs)</b>   |
| <b>37-38</b> | <b>4. No. 2026-40 - Expansion of Veteran Affairs Committee Board (Veteran Affairs)</b>   |
| <b>39-44</b> | <b>5. No. 2026-41 - Purchase of ClearGov Budgeting and Reporting Software &amp; Budget Adjustment (Finance)</b>  |
| <b>45-50</b> | <b>6. No. 2026-42 - RESCISSION of Resolution 2025-232; Request for Authority to Enter into Agency Agreement with Bay Community Foundation to Distribute Opioid Remediation Funds</b> |

**X. REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

**A. County Executive**

**XI. COMMISSIONER COMMENTS**

**XII. UNFINISHED BUSINESS**

**XIII. NEW BUSINESS**

**XIV. PUBLIC INPUT**

**XV. MISCELLANEOUS**

**XVI. ANNOUNCEMENTS**

**A. 2026 APPOINTMENTS**

**1. March**

**a. Bay Arenac Behavioral Health Authority (four, 3-year terms expiring: C. Girard, T. Banaszak, K. Niemiec, J. Crete)**

**b. Region VII Area Agency on Aging Advisory Council (two, 3-year terms expiring: M. Donnelly, M. McNally)**

**2. June**

**a. Library Board (one, 5-year term expiring: C. Parke)**

**3. October**

- a. Bay County Department of Human Services (one, 3-year term expiring: J. Schmidt)
- b. Land Bank Authority (one, City of Bay City Representative, 3-year term expiring: D. Kiesel)

**4. November**

- a. Bay County Building Authority (one, 6-year term expiring: R. Mead)

**5. December**

- a. Department on Aging Advisory Committee (four, 2-year terms expiring: Districts 2, 4, 6 & At-Large)
- b. Bay County Veteran's Affair Committee (one, 4-year term: V. Digby)

**XVII. CLOSED SESSION (IF REQUIRED)**

**XVIII. RECESS/ADJOURNMENT**



**PLEASE NOTE THE CHANGE:** The Board Chair has requested that any Elected Official or Department/ Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.

Participants planning to attend via Zoom must contact Nick Paige before the meeting at [paigen@baycountymi.gov](mailto:paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
Bay City, MI 48708  
989-895-4130



# REGION VII AREA AGENCY ON AGING



DARRYL THOMAS, CHAIR

DAYNA ALTOM, CEO

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

February 2, 2026

Tim Banaszak, Chair  
Bay County Board of Commissioners  
515 Center Ave., Suite 405  
Bay City, MI 48708

Dear Commissioner Banaszak:

The term of your current delegate on Region VII Area Agency on Aging's Advisory Council expires March 31, 2026. The By-Laws of the Advisory Council have no limitation on the number of terms an individual may serve; therefore, you may appoint your current delegate, Melvin McNally or recommend another individual to submit an application.

The role and purpose of the Advisory Council is to provide consumer input to the Area Agency on Aging (AAA). The AAA recommends the appointment of an individual who reflects one or more of the following:

- Age 60 or older
- An older person of great social or economic need
- Represent handicapped or minority older persons
- Active in the community and will be an advocate on behalf of older adults
- Interested and committed to learning all aspects of the program, with a willingness to invest time in achieving region-wide objectives
- Willing to study issues affecting seniors in the region and advise the AAA Board of Directors
- A local elected official

In addition, two preferred areas where individuals are needed for consumer input, if you have a qualified appointee, include:

- Representatives of health care and/or veterans' organizations
- Representatives of social service and/or nutrition providers

We would appreciate your prompt attention to this matter and request your commissioners make this appointment for the new term ending **March 31, 2029**.

If you have any questions, please feel free to contact me.

Sincerely,



Dayna Altom, CEO

DA/pl  
cc: Melvin McNally  
Katie Zanotti, County Clerk



# REGION VII AREA AGENCY ON AGING



DARRYL THOMAS, CHAIR

DAYNA ALTOM, CEO

February 2, 2026

Tim Banaszak, Chair  
Bay County Board of Commissioners  
515 Center Ave., Suite 405  
Bay City, MI 48708

Dear Commissioner Banaszak:

The term of your current delegate on Region VII Area Agency on Aging's Advisory Council expires March 31, 2026. The By-Laws of the Advisory Council have no limitation on the number of terms an individual may serve; therefore, you may appoint your current delegate, Mary Donnelly or recommend another individual to submit an application.

The role and purpose of the Advisory Council is to provide consumer input to the Area Agency on Aging (AAA). The AAA recommends the appointment of an individual who reflects one or more of the following:

- Age 60 or older
- An older person of great social or economic need
- Represent handicapped or minority older persons
- Active in the community and will be an advocate on behalf of older adults
- Interested and committed to learning all aspects of the program, with a willingness to invest time in achieving region-wide objectives
- Willing to study issues affecting seniors in the region and advise the AAA Board of Directors
- A local elected official

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- Representatives of health care and/or veterans' organizations
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We would appreciate your prompt attention to this matter and request your commissioners make this appointment for the new term ending **March 31, 2029**.

If you have any questions, please feel free to contact me.

Sincerely,

Dayna Altom, CEO

DA/pl  
cc: Mary Donnelly  
Katie Zanotti, County Clerk

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA



February 5, 2026

Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

**RE: Applications for an Obsolete Property Rehabilitation Exemption District and Certificate**

On February 3, 2026, Jack Klein, on behalf of Linn Street Renaissance, submitted an application for an Obsolete Property Rehabilitation Exemption District and Certificate for 108-110 N. Linn Street, Bay City, MI, filed under State of Michigan P.A. 146 of 2000.

In accordance with the Act, you are hereby notified that the certificate was filed for rehabilitation in the estimated amount of \$1,200,000.

A response is requested by Friday, February 27, 2026. A public hearing on the district and certificate will be held by the City Commission at their March 2, 2026, meeting. The meeting will be held at 6:00 PM at City Hall, 301 Washington Avenue.

CITY OF BAY CITY

A handwritten signature in black ink, appearing to read "T. Lucero", is positioned above the printed name of the City Clerk.

Tema J. Lucero  
City Clerk

2/3/24

Application for Establishment  
of an  
Obsolete Property Rehabilitation District

Original Application ☒  
Amended Application ☐

Date: January 20, 2026

Applicant (must be the owner of the facility): Jack O. Klein

Address of Applicant: 105 Green Ave Bay City, MI 48708

Telephone: (989) 893-1018 Email: Kmklein5@gmail.com

Location of obsolete facility (no. and street): 108-110 N. Linn Street Bay City, MI 48706

1. Explain proposed rehabilitation of the obsolete property (attach additional pages if needed):

See Attachment (c)

2. Total dollars to be invested into project: \$1,200,000

3. Number of code enforcement issues being resolved: 8-10

4. Is property on the National Register? Yes ☒ No ☐

5. Number of permanent, full-time equivalent jobs created due to project: 1-2

6. Months/years work will begin/end: Spring 2026 - Winter 2026

7. Any planned facade improvements to the property: Yes ☒ No ☐

8. Number of housing units created after project completion? 2

9. Legal descriptions of all properties involved: See Attachment

10. Permanent parcel numbers: 09-160- 020-291-002-00

11. Names and address of all property owners within proposed district: Linn Street Renaissance L.L.C.  
4662 Holly Ridge Lane, Bay City, MI 48706

12. Current District SEV: \$50,750 District Taxable Value: \$31,597

13. Current zoning of proposed district: C-3 (Central Business District)

Signed: Jack O. Klein  
Printed Name: Jack O. Klein

Note: No tax abatement will be considered for any projects commencing prior to the establishment of the district.

Please submit completed form to the City Clerk, City of Bay City, 301 Washington Avenue, Bay City, MI 48708

## Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

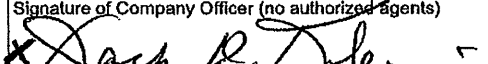
Applicant (Company) Name (applicant must be the OWNER of the facility) <b>Linn Street Renaissance</b>								
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) <b>105 Green Ave. Bay City, MI 48708</b>								
Location of obsolete facility (No. and street, City, State, ZIP Code) <b>108 N. Linn Street, Bay City, MI 48706</b>								
City, Township, Village (Indicate which) <b>City</b>		County <b>Bay</b>						
Date of Commencement of Rehabilitation (mm/dd/yyyy) <b>04/06/2023</b>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <b>08/01/2027</b>	School District where facility is located (include school code) <b>Bay City</b>						
Estimated Cost of Rehabilitation <b>\$1,200,000</b>	Number of years exemption requested <b>12</b>	Attach Legal description of Obsolete Property on separate sheet						
Expected project likelihood (check all that apply): <table border="0"><tr><td><input checked="" type="checkbox"/> Increase Commercial activity</td><td><input type="checkbox"/> Retain employment</td><td><input checked="" type="checkbox"/> Revitalize urban areas</td></tr><tr><td><input checked="" type="checkbox"/> Create employment</td><td><input type="checkbox"/> Prevent a loss of employment</td><td><input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated</td></tr></table> Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment <b>30</b>			<input checked="" type="checkbox"/> Increase Commercial activity	<input type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas	<input checked="" type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated
<input checked="" type="checkbox"/> Increase Commercial activity	<input type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas						
<input checked="" type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated						
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. <div style="text-align: center;"><input checked="" type="checkbox"/></div>								

### APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) <b>Jack O. Klein</b>	Telephone Number <b>(989) 893-1018</b>	Fax Number
Mailing Address <b>105 Green Street, Bay City, MI 48708</b>		Email Address <b>kmklein5@gmail.com</b>
Signature of Company Officer (no authorized agents) 		Title <b>Owner</b>

### LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature	Date application received <b>2/3/24</b>
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FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (2/10/2026)

**WHEREAS** For more than 100 years, Michigan State University Extension (MSUE) has helped Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and

**WHEREAS,** The contractual agreement amount of \$119,188 for the 2026 MSUE services is consistent with the 2019-2025 MSUE contract agreement; and

**WHEREAS,** An additional amount of \$5,050 of Bay County covered expenses is also included in the 2025 total budget of \$124,238, which includes telephone, water, and copier expenses, which remain unchanged from the 2018 budget; and

**WHEREAS,** There are no changes to the services received by Bay County and all necessary funds are included in the 2026 budget, with no additional funds required; Therefore, Be it

**RESOLVED** That the Bay County Board of Commissioners approves the 2026 proposed MSU Extension Agreement of Services for the period of January 1, 2026, through December 31, 2026, and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be it Finally

**RESOLVED** That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

## MSU Extension - MSU Extension Agreement of Service 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS,** The Bay County Fair and Youth Exposition Board has identified infrastructure improvement needs at the Bay County Fairgrounds in accordance with the existing lease agreement with Bay County; and
- WHEREAS,** Pursuant to paragraph section 6D of the lease agreement, the Bay County Fair and Youth Exposition Board is required to obtain prior consent from the Bay County Board of Commissioners through formal Board resolution before proceeding with such improvements; and
- WHEREAS,** The Bay County Fair and Youth Exposition Board is requesting approval to apply for grant funding through the Michigan Department of Agriculture and Rural Development and other potential funding sources; and
- WHEREAS,** Grant funds, if awarded, would be used for infrastructure improvements including, but not limited to, curb repair, road replacement and/or repair. Should grant funding be awarded, the Bay County Fair and Youth Exposition Board will return to the Bay County Board of Commissioners for approval to accept and receive the grant and provide any required matching funds; and
- WHEREAS,** All improvements will be coordinated with the Bay County Recreation and Facilities Department and these proposed improvements will be completed by a licensed contractor when required; and
- WHEREAS,** The Bay County Fair and Youth Exposition Board will coordinate with Bay County Corporation Counsel and present the request to the Bay County Board of Commissioners for a third-party contract approval; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the projects outlined above as described and authorizes the Bay County Fair and Youth Exposition Board to apply for available grant funding through the Michigan Department of Agriculture and Rural Development and other funding sources deemed appropriate and when applications and awards are secured, they will be brought back to the Board for final approval.

JEROME CRETE, CHAIR  
AND COMMITTEE

Fair Board – Grant Applications for Bay County Fairgrounds Infrastructure Improvements 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS** Each year the Bay County Sheriff's Office participates in the Marine Safety Grant Program offered through the Department of Natural Resources (DNR); and
- WHEREAS,** This DNR State grant provides for equipment and the hiring of seasonal personnel during the boating season in Bay County; and
- WHEREAS,** The DNR has again requested that Bay County to participate in the 2026 Marine Safety Program by completing a grant application; and
- WHEREAS,** The Michigan State Legislature appropriates comparable DNR funding amounts (75%/25%) to those participating counties each year with notification of the amount awarded in March. In 2025, the State funded \$24,800.00 and it is expected to be about the same amount. The 2026 State DNR funding request application is due on March 1, 2026; and
- WHEREAS,** Funds for the 25% grant match requirement are included in the 2026 Sheriff's Department budget; and
- RESOLVED** That the Bay County Board of Commissioners authorizes the Bay County Sheriff's Office's participation in the 2026 Marine Safety Program and authorizes the Chairman of the Board to execute all application and grant award documents required for the Grant Program following Finance Department and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

**Sheriff - 2026 Marine Safety Grant Program**

**MOVED BY COMM.** \_\_\_\_\_

**SUPPORTED BY COMM.** \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

**ROLL CALL:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**VOICE:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**DISPOSITION:** ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS,** The Michigan Department of Health and Human Services (MDHHS) contracted with Health Management Associates (HMA) to provide a technical assistance program for county jails seeking to implement or expand Medications for Opioid Use Disorder (MOUD) programs; and
- WHEREAS,** Participating counties are eligible to receive grants of up to \$25,000 to cover associated costs, with Health Management Associates assisting jails in developing a Medication for Opioid Use Disorder continuum of care model that identifies and treats opioid use disorders during incarceration and ensures continuity of care and resources upon release; and
- WHEREAS,** The grant will award up to \$25,000 and no additional funding will be needed; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes submittal of the 2026 MDHHS Medication for Opioid Use Disorder Program Grant and the Chairman of the Board is authorized to execute grant application documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further
- RESOLVED** That, upon approval of grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Sheriff - 2026 MDHHS Medication for Opioid Use Disorder Program Grant

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS,** Bay County 911 Central Dispatch has requested approval to reassign up to 700 annual work hours for Charles Cribley from Emergency Management to 911 Central Dispatch in order to align funding with the operational work currently being performed in direct support of 911 services; and
- WHEREAS,** This request does not create a new position and does not exceed 700 hours annually; and
- WHEREAS,** In 2024, Charles Cribley was utilized to provide temporary support within Emergency Management during a period of staffing disruption; and
- WHEREAS,** During that time, his role naturally expanded into coordination, communications planning, and outreach functions that directly supported 911 Central Dispatch operations; and
- WHEREAS,** During that time, his responsibilities expanded into coordination, communications planning, and outreach functions that directly supported 911 Central Dispatch operations; and
- WHEREAS,** Those responsibilities have continued and now primarily consist of coordination with law enforcement and fire agencies, communications planning for multi agency responses, and outreach efforts that enhance 911 readiness, interoperability, and incident response effectiveness; and
- WHEREAS,** The work being performed has evolved from temporary Emergency Management coverage into an ongoing operational support role that more appropriately aligns with 911 Central Dispatch; and
- WHEREAS,** The proposed reassignment is limited to a maximum of 700 hours annually at an hourly rate of \$25.72 and represents a realignment of existing costs rather than an expansion of staffing or services. Mr. Cribley's work has historically been funded through the General Fund. Under this proposal, funding would instead be provided through the 911 Central Dispatch budget supported by the 911 millage, with no impact to the General Fund; and
- WHEREAS,** The change is cost neutral to Bay county and ensures that expenditures are charged to the department receiving the operational benefit; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the reassignment of up to 700 annual work hours annually for Charles Cribley from Bay County Emergency Management to Bay County 911 Central Dispatch in a Part-Time

Outreach Support position with funding for this position to come from the 911  
Central Dispatch millage fund; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

### 911 Central Dispatch – Part-Time Outreach Support Position

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

**ROLL CALL:** YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

**VOICE:** YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

**DISPOSITION:** ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS** Since 2022, the Michigan Association for Local Public Health (MALPH) has provided grant funding to local public health departments for employee well-being; and
- WHEREAS,** Grant funds are limited (\$4,000) and can be used for an event/training/material(s) that enhance the morale, well-being, and culture of a specific local health department; and
- WHEREAS,** Recently, the Bay County Health Department was informed that it was eligible to receive the grant award; and
- WHEREAS,** Grant funds will be utilized towards materials and activities that solidify employee culture and training, primarily as the staff prepares to move to its new location on Wilder Road; and
- WHEREAS,** The grant award is for \$4,000. There are no matching funds required to accept this grant award; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the acceptance of the Michigan Association for Local Public Health Employee Well Being grant in the amount of \$4,000 and authorizes the Chairman of the Board to execute the grant agreement, any subsequent amendments, and any necessary budget adjustments and vendor contracts related to the execution of the agreement following Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Health Dept. – Michigan Association for Local Public Health Employee Well Being Grant (MALPH) 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS,** The Bay County Juvenile Home has utilized the Time Clock Plus/Aladtec software for its 24/7 scheduling capabilities, and it has made it easier to manage employee schedules; and
- WHEREAS,** The features allow supervisors to track staff schedules and availability, handle shift swaps, and allow managers to view and manage time off requests, resulting in a significantly more efficient system than the prior paper-based process; and
- WHEREAS,** Time Clock Plus has been utilized by Bay County for several years to record employee work hours. Both programs are now with one company, as the scheduling software is much more robust for a 24/7 operation; and
- WHEREAS,** It is requested that the Board approve a one-time integration of the Aladtec scheduling software with the Time Clock Plus software, as well as an Agreement for 12 months of use, training, and support; and
- WHEREAS,** The cost of the Time Clock Plus/Aladtec system was approved in the Juvenile Home 2026 budget at 3,555 for 12 months of use, training, and support. The cost for a one-time integration of the scheduling software with the Time Clock Plus software is 2,950. The integration was not budgeted in the 2026 budget; however, funds are available in the current budget. No additional funding is requested; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves a one-time integration of the Aladtec scheduling software with the Time Clock Plus software for the Bay County Juvenile Home for \$2,950, utilizing available funds within the current budget, with no additional funding requested; Be It Further
- RESOLVED** That the Bay County Board of Commissioners approves the Agreement with Time Clock Plus for twelve months of use, training, and support in the amount of \$3,555 as previously approved in the 2026 Juvenile Home budget; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute said Agreement(s) and related documents on behalf of Bay County, following Corporation Counsel review and approval; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Juvenile Home – Agreement with Time Clock Plus (TCP) and Aladtec Scheduling System

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (2/10/2026)

**WHEREAS** The Director of the Bay County Juvenile Home is requesting funds from the reserve fund balance for youth placement and housing; and

**WHEREAS,** Youth relocation and placement may be necessary for safety and security purposes or to separate youth defendants; and

**WHEREAS,** Placement costs are estimated at up to \$300.00 per diem. There are enough funds in the reserve fund balance to manage up to 365 days in placement, which will not exceed \$110,000. Not all placements are supported by Child Care Funds; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the budget adjustment of up to \$110,000, with funds to come from the Juvenile Home Reserve Fund Balance for youth placement and housing; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Juvenile Home – Budget Adjustment for Youth Placement and Housing 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS, In previous years, Bay County Department on Aging has participated with the A&D Home Health Care, Inc. Waiver Division which provides delivery of home delivered meals to waiver clients; and
- WHEREAS, The contract runs for twelve (12) months from the date of all individuals' signatures presented; and
- WHEREAS, Department on Aging's reimbursement rate per meal is \$6.50. Approximately 2,888 meals were delivered to A&D Waiver Clients in 2025, with a total reimbursement of \$18,772; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the submittal of the Annual Contract Renewal and Medicaid Ownership Disclosure between A&D Home Care, Inc. Waiver Division and Bay County (Department on Aging); Be It Further
- RESOLVED That the Chairman of the Board approves the Annual Contract Renewal and Medicaid Ownership Disclosure with A&D Home Care, Inc. and authorizes the Chairman of the Board to execute the Contract and required documents following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Department on Aging - A&D Home Health Care, Inc. – Contract Renewal 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS, Insecticide bids conducted jointly with Midland County Mosquito Control and Tuscola County Mosquito Abatement were opened on January 7, 2026; and
- WHEREAS, Upon examination of the bid information, all bidders met the requirements of the bid proposal and it is requested that materials be awarded to the qualified bidder providing the best value to Bay County as highlighted on the attached summary sheet; and
- WHEREAS, Along with the bid products, Mosquito Control will also be purchasing VectoBac G and VectoBac 12AS *Bti* products from Valent BioSciences, a product that was not required to bid, as a 2-year purchase extension was granted for 2026 & 2027 at \$1.2486/lb. and \$25.75/gal. respectively; and
- WHEREAS, The total cost of the control materials will not exceed the 2026 budget line item 753.00 (Chemicals); Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners hereby awards the insecticide bid items to the qualified bidders providing the best value to Bay County as outlined in the bid summary sheet; Be It Further
- RESOLVED That the Chairman of the Board is authorized to sign any required documents pertaining to the control materials on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Mosquito Control – 2026 Control Material Bids

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

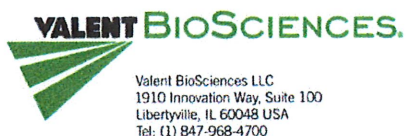
VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

**2026 MOSQUITO CONTROL INSECTICIDE BIDS**  
**Bid Opening: Wednesday, January 7, 2026 at 12:00 PM.**

Item	Materials and Specifications	County	Azelis - Evan Pilicki		Clarke - Tom Kessler		Target Specialty - JD Snell		Veseris - Dave Driver		Valent - Joe Iburg	
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
A.	Permethrin ULV Adulticide 275 gal. totes	Bay		\$28,792.50	\$28.95	\$39,806.25	Control solutions 4-4		Control 4-4			
		Midland	\$20.94	\$40,309.50			\$20.25	\$27,843.75	\$22.69	\$31,198.75		
								\$38,981.25		\$43,678.25		
		Tuscola		\$132,445.50				\$128,081.25		143,514.25		
B.	BVA-2 MLO 275 gal. totes	Midland	\$21.95	\$6,036.25			\$15.92	\$4,378.00				
C.	Natular G-30 40 lb. bags	Bay			\$892.40	\$5,354.40						
		Midland				\$3,569.60						
D.	Bacillus Sphaericus - WSP 800 / case	Midland			\$1,100.00	\$9,900.00					\$877.20	\$7,894.80
E.	Vectox FG 40 lb. bags Granule	Bay									\$7.13	\$1,426.00
F.	Fourstar 180 day release	Tuscola			\$940.00	\$940.00						
G.	Altosid XR (slim ingot) 220 per case	Bay			\$893.20	\$32,155.20	\$893.20	\$32,155.20	\$893.20	\$32,155.20		
H.	Altosid WSP 800 per case	Midland			\$824.00	\$22,248.00	\$824.00	\$22,248.00	\$824.00	\$22,248.00		
I.	Altosid XR-G Ultra 40 lb. bags	Midland			\$552.00	\$4,416.00						
J.	Altosid® P35 40-lb bags	Bay			\$834.00	\$10,008.00	\$834.00	\$10,008.00	\$834.00	\$10,008.00		
K.	Sumilarv WSP cases of 400	Midland					\$676.00	\$28,392.00	\$676.00	\$28,392.00		
L.	Sumilarv® 0.5G 10 kg cases	Bay					(x2) 5-kilo \$487.68 (x10) 1- kilo \$517 20kg \$975.25	\$39,014.40 \$41,360.00 \$ 39,010.00	\$517.00	\$41,360.00		
M.	ReMoa TRITM ULV 30 gallon drum	Bay	\$300.00	\$9,000.00							\$9,450.00	\$9,450.00



July 15, 2025

To: Denise L. Mason  
 Procurement & Contracts Administrator  
 3<sup>rd</sup> Floor County Services Building  
 220 W. Ellsworth St., Midland MI 48640-5194

From: Jim Andrews  
 Direct Accounts Manager Public Health  
 Valent BioSciences LLC.  
 1910 Innovation Way,  
 Libertyville, Illinois, 60048

**RE: 2026-2027 Bulk Granular & Liquid BTI Larvicide – Agreement of both vendor and Bay, Midland & Tuscola County to extend bid for 2026 & 2027 season.**

Valent BioSciences LLC. would like to offer to extend the current bid for both VectoBac granular larvicide and VectoBac 12AS liquid larvicide for 2026 & 2027.

Listed are quantities and prices for each product formulation for each county.

<u>County</u>	<u>Product</u>	<u>Pack Size</u>	<u>Quantity</u>	<u>2025 Prices</u>	<u>2026 Prices - 2027 Prices</u>	
Midland	VectoBac G	1,400 lb. Bags	185	\$1.249 lb.	\$1.286 lb.	\$1.331 lb.
Bay	VectoBac G	1,300 lb. Bags	124	\$1.249 lb.	\$1.286 lb.	\$1.331 lb.
Bay	VectoBac 12AS 30-gallon barrels		6	\$ 25.00 gal.	\$25.75 gal.	\$26.65 gal.
Tuscola	VectoBac G	40 lb. Bags	740	\$1.249 lb.	\$1.286 lb.	\$1.33 lb.
Tuscola	VectoBac 12AS 264-gallon tote		2	\$25.00 gal.	\$25.75gal.	\$26.65 gal.

Prices for 2026 are 3% more than 2025. Prices for 2027 are 3.50% more than 2026.  
 Shipping is included in the price.

We look forward to your response to extend our current agreement.

Respectfully,

Jim Andrews

Cc: Nate Hill

Saginaw Bid Extension 2026 & 2027



## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, As part of Bay County Mosquito Control's adult mosquito surveillance, 11 New Jersey Light Traps are operated on the properties of local Bay County residents to collect adult mosquitoes; and

WHEREAS, These traps are turned on three evenings each week, with the mosquito samples collected and identified by the Bay County Mosquito Control Biology Department; and

WHEREAS, The residents who operate the light traps serve a very valuable role in Bay County's mosquito surveillance program; and

WHEREAS, Light trap collectors are paid \$60 a month and utilized in the months of June, July, August and September; and

WHEREAS, The total amount allocated for the 2026 surveillance season is \$2,640, which has been budgeted in the 2026 Mosquito Control approved budget; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Light Trap Data Collector's Contracts between Bay County and various individuals (11) (listing attached) are approved and the Chairman of the Board is authorized to execute said Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That the light trap collectors shall be reimbursed at the rate of \$60 per month for the months of June, July, August and September, totaling \$2,640 for the season, funds budgeted in the Mosquito Control 2025 budget; Be It Finally

RESOLVED That related, required budget adjustments are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Mosquito Control - 2026 Light Trap Data Contracts

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

### 2026 LIGHT TRAP CITIZENS

1. Bruce & Pam Pfenninger	669 N Elevator Rd (Fraser)	Linwood 48634	436-1315
2. Randy Luczak	412 S. Trumbull (Portsmouth)	Bay City	326-0581
3. Dan Eschenbacher	204 Grant Street (Williams)	Auburn 48611	392-7495
4. Robert Gilbert	506 Columbian (BCW)	Bay City 48706	316-9265
5. Richard Butler	4819 Three Mile Road (Monitor)	Bay City 48706	392-3249
6. Ruth Kridler	2545 Old Beaver Rd (Kawkawlin)	Kawkawlin 48631	686-3317
7. Jerry Maxson	PO Box 1705 (Mt. Forest)	Saginaw 48605	324-7230
8. Penny McGill	1600 S. Grant St (BCE)	Bay City 48708	686-3317
9. Sheri Niemi	1000 W 2 <sup>nd</sup> St (Pinconning)	Pinconning 48650	879-6830
10. Teri Owczarzak	107 Pine St (Hampton)	Essexville 48732	894-0461
11. John Zawilinski	51 Spruce Ridge Dr (BCW)	Bay City 48706	522-4041

\* Light Trap Contracts 240.00-620.00-802.02

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS, As part of Bay County Mosquito Control's source reduction program, scrap tire collections are held in June at Bay County Mosquito Control and again in August at Fraser Township Hall, to provide a means for homeowners to dispose of unwanted tires; and
- WHEREAS, In 2025, 2,703 scrap tires were recycled in Bay County through this collection, with nearly 30,500 tires recycled since 2013; and
- WHEREAS, For 2026, Mosquito Control is again requesting approval to contract with Environmental Rubber Recycling of Flint to provide this disposal service; and
- WHEREAS, Environmental Rubber has indicated that prices for 2026 tire disposal will be \$1,500 per trailer containing fewer than 500 tires, and \$3 per additional tire, not to exceed \$3,000 per trailer; and
- WHEREAS, Scrap tire disposal has been budgeted under line item 801.00 (Professional Services). Bay County Mosquito Control will also apply for an EGLE Scrap Tire Clean-Up Grant of up to \$12,000 to assist in funding this project if/when the application is made available; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the contract with Environmental Rubber Recycling for the 2026 scrap tire collection and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Mosquito Control - 2026 Tire Shredding Contract with Environmental Rubber

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, All field staff at Bay County Mosquito Control utilize iPads to view and collect data for field operations; and

WHEREAS, The iPads currently used in the program are 6 years old and are showing signs of reduced performance due to battery life degradation and slow speeds; and

WHEREAS, Verizon has provided Bay County Mosquito Control a One-Time Equipment Offer agreement to upgrade our iPads for \$199.99 each, a savings of \$300 per iPad which currently retail at \$499.99; NS

WHEREAS, The purchase of 26 iPads was approved in Mosquito Control's 2026 budget and funds are available in line item 980.02; Therefore, Be

RESOLVED That the Bay County Board of Commissioners approves the purchase of a one-time equipment upgrade for twenty-six (26) iPads with funds to come from the 2026 Bay County Mosquito Control budget and authorizes the Board Chair to execute all necessary documents following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Mosquito Control - One-Time Equipment Offer Agreement with Verizon

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, The Bay County Civic Arena seeks to eliminate the 'Summer Ice' fee on the current fee schedule; and

WHEREAS, At present, the hourly ice rental rate between June 1 and August 15 is \$235, which is \$25 less than the base prime rate for hourly ice rentals. Due to the popularity of summertime ice rentals and the limited ice available in the region, the Civic Arena should charge the base prime rate (currently at \$260) year-round. The elimination of the summer ice rate will add consistency to the ice billing; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the elimination of the Summer Ice Rate from the Bay County Civic Arena fee schedule for 2026, and that this change shall take effect immediately; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Recreation &amp; Facilities - Fee Schedule Change for Civic Arena 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS** The effectiveness and success of Bay County Mosquito Control is dependent upon the capabilities of the seasonal workforce; and
- WHEREAS,** Seasonal positions at Mosquito Control require extensive training, technical knowledge and independent decision-making exceeding those of typical entry-level jobs. State and federal regulations also require employees to become Certified Pesticide Applicators through the Michigan Department of Agriculture and Rural Development, requiring additional training and passing two proctored exams; and
- WHEREAS,** Having highly qualified workforce provides the best service to our residents and reduces risk to Bay County; and
- WHEREAS,** Mosquito Control requests to hire 32 seasonal technicians for the 2026 treatment season. With the continued increase in minimum wage, and to be competitive with comparable jobs, Mosquito Control is requesting that seasonal employee wages increase \$1/hour from 2025; and
- WHEREAS,** The proposed wage structure for the 2026 treatment season is as follows:  
First Year Day Shift \$15.25, Second Year and Beyond Day Shift \$15.75, First Year Night Shift \$15.75, Second Year and Beyond Night Shift \$16.25; and
- WHEREAS,** The requested wage increase will result in an approximate \$13,500 increase in program costs compared to 2025; and
- WHEREAS,** Sufficient funds currently exist within the 2026 Mosquito Control budget under line item 705.00 Temporary Help to support this request, and there is no impact to the Bay County General Fund; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the posting and filling of thirty-two (32) Bay County Mosquito Control Seasonal Technicians for the 2026 treatment season and additionally approves the requested wage increase as outlined above, with funds to come from the 2026 Mosquito Control budget; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Personnel/Mosquito Control - Seasonal Technician Hiring and Wage Increase for 2026 Treatment Season

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS,** The Bay County Director of the Juvenile Detention facility has indicated a desire to retire in 2026; and
- WHEREAS,** Due to the length of time it will take to post, fill and properly train a replacement to ensure safety, continuity of service and compliance with all rules and regulations of operating the facility, Bay County needs to hire an individual to train under the current Director. This will ensure a smooth transition; and
- WHEREAS,** The Director position starting rate of pay is \$81,120 per year, progressing to \$94,744 after four years. A budget adjustment is necessary to cover up to six months of wages and fringe benefits; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the addition of one (1) Director of Juvenile Detention Trainee position at the Bay County Juvenile Detention Facility and authorizes a budget adjustment up to \$94,744, with funding to be allocated from the General Fund Fund Balance; Be It Further
- RESOLVED** That any necessary budget adjustments to fund this position, including wages and fringe benefits, as required are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Personnel/Juvenile Home - Director of Juvenile Detention Trainee Position

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, During the 2026 Budget process, the Bay County Golf Course senior player fees increased; and

WHEREAS, The senior golf fees are directly connected to the golf outing fee structure; and

WHEREAS, It is necessary to correct the 2026 fee schedule by increasing the 18 Holes with Cart for Outings fee from \$32.00 to \$33.00 to maintain consistency with the updated senior fees; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the correction to the 2026 Bay County Golf Course fee schedule by increasing the 18 Holes with Cart for Outings fee from \$32.00 to \$33.00; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Finance/Recreation &amp; Facilities - 2026 Golf Course Fee Schedule Increase

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS,** The Bay County Fairgrounds requires the partial replacement of an existing underground water line that has failed and continues to experience frequent breaks; and
- WHEREAS,** Approximately 615 linear feet of water main extending from Livingston Road into the Bay County Fairgrounds must be replaced to ensure reliable water service; and
- WHEREAS,** The water line feeds multiple buildings on the south side of the fairgrounds, including the new Bay County Animal Services building and a fire hydrant; and
- WHEREAS,** The underground infrastructure at the Fairgrounds, particularly water lines, is in poor condition, requiring ongoing repairs by staff; and
- WHEREAS,** Replacement of the water line will improve infrastructure reliability and reduce future repair costs; and
- WHEREAS,** The use of \$50,482.30 of unrestricted General Fund, Fund Balance that has been accumulated from unused housing rehabilitation recaptured funds is requested for the project; and
- WHEREAS,** Additional funding sources will be provided equally, up to a maximum of \$10,000 per department, from the Mosquito Control Millage, Animal Control Millage, and the Building and Grounds Fairgrounds budget; and
- WHEREAS,** The total project cost is not to exceed \$80,000; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves a budget adjustment in an amount not to exceed \$80,000 for infrastructure improvements at the Bay County Fairgrounds, specifically for the partial replacement of a failed underground water line; Be It Further
- RESOLVED** That funding for this project shall include \$50,482.30 from unrestricted General Fund balance accumulated from unused housing rehabilitation recaptured funds, with remaining costs funded equally, up to a maximum of \$10,000 per department, from the Mosquito Control Millage, Animal Control Millage, and the Building and Grounds Fairgrounds budget; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance/Recreation & Facilities – Bay County Fairgrounds Infrastructure Improvement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

## ACCOUNTS PAYABLE:

1/14/2026	\$302,192.79
1/14/2026	\$806,515.32
1/21/2026	\$ 575,793.60
1/21/2026	\$1,201,483.20
1/28/2026	\$687,572.64
1/28/2026	\$145,416.11
2/5/2026	\$239,257.22
2/5/2026	\$198,679.95

JEROME CRETE, CHAIR  
AND COMMITTEE

## Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (2/10/2026)
- WHEREAS, Under MCL 780.993, Bay County must submit a plan and cost analysis to the Michigan Indigent Defense Commission (MIDC) in order to comply with standards in representing indigent defendants as required by the State of Michigan; and
- WHEREAS, Bay County must submit a renewal plan and cost analysis to MIDC for approval in March 2026 for the next fiscal year for the State of Michigan, which begins October 1, 2026; and
- WHEREAS, The renewal plan will allow Bay County to continue to comply with standards set as well as provide representation for indigent defendants in Bay County; and
- WHEREAS, The plan and cost analysis may require adjustments based on the guidance of the MIDC regional manager or the Commission and must be submitted electronically through the Electronic Grants Administration & Management System (EGRAMS); and
- WHEREAS, No General Fund dollars are being requested, and the plan seeks additional state funding to support continued compliance and public defense operations; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the submission of the 2026–2027 Michigan Indigent Defense Commission (MIDC) renewal grant and authorizes changes or adjustments to the MIDC plan, as needed or required with guidance from the MIDC Commission and Regional Manager prior to submitting the plan; Be It Further
- RESOLVED That the Chairman of the Board is authorized to accept the 2026–2027 Michigan Indigent Defense Commission (MIDC) renewal grant and authorize the signing of the grant application and any required grant award or implementation documentation following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Criminal Defense - MIDC Grant Renewal – 2026-2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (2/17/2026)  
 RESOLVED By the Bay County Board of Commissioners that the following report is received:

## 1. Employment Status Report – January 2026

TIM BANASZAK, CHAIR  
 AND BOARD

## County Executive – Status Reports

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

Page 1 of 2  
CHANGES IN EMPLOYMENT STATUS  
JANUARY 2026

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<b><u>NEW HIRES (Regular Status):</u></b>		
Julie Nease Part-time Site Coordinator	Dept on Aging	1/29/2026
Elizabeth Mousseau Dispatcher	Central Dispatch	1/28/2026
Andrew Wilson Dispatcher	Central Dispatch	1/28/2026
Angelo Rodriguez Part-time Custodian	Juvenile Home	1/23/2026
Ryan Polaski Juvenile Assessment Coordinator	Probate Court	1/20/2026
Virginia Luedtke Administrative Assistant	Probate Court	1/12/2026
Jalene Lewis Probation Officer/Case Mgr	District Court Probation	1/05/2026
<b><u>NEW HIRE (On-call/temporary):</u></b>		
Alyson Wazny On-Call Youth Dev Worker	Juvenile Home	1/20/2026
Diane Byker On-Call Driver	Department on Aging	1/05/2026
Kallee Rule On-Call Cook	Department on Aging	1/05/2026
<b><u>TRANSFER:</u></b>		
Christopher Wymore From: CFO To: CFO Sergeant	Sheriff – Jail	1/23/2026
<b><u>RETURN:</u></b>		
<b><u>SEPARATIONS:</u></b>		
Russell Wallaker SSSPP Case Manager	Jury Judicial Council	1/30/2026



Denise Williams  
Dispatch Supervisor

Central Dispatch

1/23/2026

Rebekah Wieland  
Part-time Site Coordinator

Department on Aging

1/15/2026

Laura Ogar  
Temp Help EACD

EACD

12/27/2026

**RETIREMENT:**

Lester Cousineau  
CFO

Sheriff-Jail

1/23/2026

Personnel Department



**BAY COUNTY  
PERSONNEL & EMPLOYEE RELATIONS**

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Director  
jerryt@baycountymi.gov

To: Jerome Crete, Chair, Committee of The Whole

From: Tiffany Jerry, Director, Personnel and Employee Relations

RB

Date: February 6, 2026

RE: Committee of the Whole Agenda

Please consider the following for the agenda for the Board of Commissioners meeting February 17, 2026.

**Request:** Cristen Gignac has submitted a request to hire the Community Center Manager position at the 4-year rate.

**Background:** The Recreation Department has found a successful candidate for the Community Center Manager position. This candidate comes to the position with extensive recreation management experience specifically aligned with the duties needed to be successful in this position including specific experience managing community centers, day camps for kids and a pool. The candidate has extensive experience with programming and coordination of recreation activities and will bring a breadth of knowledge and contribute to success in this role. Due to the candidate's extensive experience, it is requested to hire this candidate at the 4-year rate.

**Finance/Economics:** This position is an MB06 with the 4-year rate of \$57,012.40 annually. This is a budgeted position and no general funds are needed.

**Recommendation:** Please approve hiring this candidate for the Community Center Manager position at the 4-year rate.

Thank you for your consideration.

cc: Jim Barcia  
Amber Johnson  
Scott Trepkowski  
Kim Priessnitz  
Cristen Gignac

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515 Center Avenue, Suite 301, Bay City, Michigan 48708  
Tel: (989) 895-4098 | Fax: (989) 895-2076  
Web: [www.baycountymi.gov](http://www.baycountymi.gov)

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (2/17/2026)
- WHEREAS,** The Bay County Recreation and Facilities Department has found a successful candidate for the Community Center Manager position; and
- WHEREAS,** The candidate comes to the position with extensive recreation management experience specifically aligned with the duties needed to be successful in this position including specific experience managing community centers, day camps for kids and a pool; and
- WHEREAS,** The candidate has extensive experience with programming and coordination of recreation activities and will bring a breadth of knowledge and contribute to success in this role; and
- WHEREAS,** It is recommended to hire this candidate at the 4-year rate in recognition of their experience; and
- WHEREAS,** This position is classified as MB06 with a 4-year rate of \$57,012.40 annually and is a budgeted position requiring no additional general funds; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the hiring of the selected candidate for the Community Center Manager position at the 4-year rate of \$57,012.40 annually; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

**TIM BANASZAK, CHAIR  
AND BOARD**

## Personnel/Recreation &amp; Facilities - Hiring of Community Center Manager at 4-Year Rate

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_




**BAY COUNTY  
Veteran Affairs**

**James A. Barcia**  
County Executive

**Matthew Beaver**  
Director  
beaverm@baycountymi.gov

Tel: 989-895-2055

To: Jerome Crete, Chairperson, Committee of the Whole

From:  Matthew Beaver, Director, Administrative Services and Veteran Affairs

Date: Feb 5, 2026

Subject: FY 2027 State of Michigan County Veteran Service Grant

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**Background:** The State of Michigan has allocated funds to enhance counties' abilities to provide veteran benefit claims assistance. This would be the 9th year that the State of Michigan has accepted applications for this grant and Bay County has applied and received funds the 8 previous grant cycles.

**Request:** To gain approval from the Board of Commissioners to submit a letter of intent as well as apply for the fiscal year 2027 State of Michigan County Veteran Service Grant. In addition, approve any necessary budget adjustments and authorize the Bay County, Board of Commissioners Chairman to sign all necessary documentation for this grant.

**Economics:** There is no financial impact to Bay County's General Fund by applying for this grant.

**Recommendation:** It is recommended that the Board authorizes submitting the letter of intent and application for the FY 2027 State of Michigan County Veteran Service Grant as well as approve any required budget adjustments and for the Board Chairman to sign any required documentation.

Cc: Scott Trepkowski  
Kim Priessnitz  
Jim Barcia

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (2/17/2026)
- WHEREAS,** The State of Michigan has allocated funds to enhance counties' abilities to provide veteran benefit claims assistance; and
- WHEREAS,** If awarded, this would be the ninth year the State of Michigan has accepted applications for the Michigan Veterans Affairs Agency Veteran Service Grant, and Bay County has successfully applied for and received funding during the previous eight grant cycles; and
- WHEREAS,** There is no financial impact to Bay County's General Fund by applying for the grant; and
- WHEREAS,** Submission of a letter of intent and application is required in order to be considered for the Fiscal Year 2027 Michigan Veterans Affairs Agency Veteran Service Grant; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes submittal of a letter of intent and an application for Fiscal Year 2027 State of Michigan County Veteran Service Grant; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute all required grant application documents and grant award documents on behalf of Bay County following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

**TIM BANASZAK, CHAIR  
AND BOARD**

**Veteran Affairs - FY 2027 State of Michigan County Veteran Service Grant**

**MOVED BY COMM.** \_\_\_\_\_

**SUPPORTED BY COMM.** \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

**ROLL CALL:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**VOICE:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**DISPOSITION:** ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## **BAY COUNTY Veteran Affairs**

**James A. Barcia**  
County Executive

**Matthew K. Beaver**  
Director  
[beaverm@baycounty.net](mailto:beaverm@baycounty.net)

Tel: 989-895-2055

TO: TIMOTHY BANASZAK, Board Chair

JIM BARCIA, County Executive

FROM: MATTHEW BEAVER, Veterans' Affairs Director

DATE: February 10, 2026

RE: Expansion of Veterans' Affairs Committee Board

### **BACKGROUND:**

On December 18, 2018, via Resolution 2018-245, the Bay County Board of Commissioners, in conjunction with the County Executive and following a public hearing, established the Department of Veterans Affairs as an Act 139 Department and further created a Veterans' Affairs Committee pursuant to MCL 35.621 et seq. The Board determined that the Committee would consist of five (5) members, and the same were duly appointed by the Board in accordance with Michigan Law.

Michigan Compiled Law 35.621(1) provides that the Veterans' Affairs Committee may consist of between 3 to 7 veterans. The Board has determined that it is in the best interest of the County and the Committee to extend the membership of the Committee from five (5) to seven (7) members. This will allow for broader participation by veterans in the community who wish to serve the public and their fellow veterans. Section six (6) of the applicable statute mandates that Veterans' Affairs Committee members appointed by the County Board of Commissioners shall be appointed for a term of four (4) years each, however the terms for committee members first appointed shall be staggered such that no more than two (2) vacancies occur in any given year.

### **FINANCIAL IMPACT:**

There should be no financial impact on the County general fund, and any potential cost for additional committee members would be borne by the Veterans' Affairs Department's budget funded by millage and grant dollars.

### **RECOMMENDATION/REQUEST:**

That the Board of Commissioners pass a Resolution establishing that the Veterans' Affairs Committee membership shall be expanded from five (5) members to seven (7) members, with the first appointments for these positions being staggered as follows:

6th committee position: Appointed in 2026 for a partial one (1) year term to expire on 12/31/2026; reappointed to full four (4) year terms thereafter; and

7th committee position: Appointed in 2026 for a partial two (2) year term to expire on 12/31/2027; reappointed to full four (4) year terms thereafter.

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

**BY:** BAY COUNTY BOARD OF COMMISSIONERS (2/17/2026)

**WHEREAS,** On December 18, 2018, via Resolution 2018-245, the Bay County Board of Commissioners, in conjunction with the County Executive and following a public hearing, established the Department of Veterans Affairs as an Act 139 Department and further created a Veterans' Affairs Committee pursuant to MCL 35.621 et seq; and

**WHEREAS,** The Board determined that the Committee would consist of five (5) members, and the same were duly appointed by the Board in accordance with Michigan Law; and

**WHEREAS,** Michigan Compiled Law 35.621(1) provides that the Veterans' Affairs Committee may consist of between 3 to 7 veterans. The Board has determined that it is in the best interest of the County and the Committee to extend the membership of the Committee from five (5) to seven (7) members. This will allow for broader participation by veterans in the community who wish to serve the public and their fellow veterans; and

**WHEREAS,** Section six (6) of the applicable statute mandates that Veterans' Affairs Committee members appointed by the County Board of Commissioners shall be appointed for a term of four (4) years each, however, the terms for committee members first appointed shall be staggered such that no more than two (2) vacancies occur in any given year; and

**WHEREAS,** There should be no financial impact on the County general fund, and any potential cost for additional committee members would be borne by the Veterans' Affairs Department's budget funded by millage and grant dollars; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners establish that the Veterans' Affairs Committee membership shall be expanded from five (5) members to seven (7) members, with the first appointments for these positions being staggered as follows:☐

6th Committee Position: Appointed in 2026 for a partial one (1) year term to expire on December 31, 2026, and eligible for reappointment to subsequent full four (4) year terms;

☐ 7th Committee Position: Appointed in 2026 for a partial two (2) year term to expire on December 31, 2027, and eligible for reappointment to subsequent full four (4) year terms.

TIM BANASZAK, CHAIR

AND BOARD

Veteran Affairs - Expansion of Veterans' Affairs Committee Board

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_





**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)


**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**M E M O**

**TO:** Tim Banaszak, Chair  
Bay County Board of Commissioners

**FROM:** Scott Trepkowski, Finance Officer 

**DATE:** February 10, 2026

**SUBJECT:** Request to implement ClearGov Budgeting and Reporting Software

**REQUEST:**

Please place this memo on February 17, 2026, Board of Commissioners Meeting Agenda for the full Board's review and approval.

**BACKGROUND:**

Request to implement ClearGov Budgeting and Reporting Software. The past few years, the Finance/Budget department has been looking for Budgeting Software that provides the full budget cycle suite that interfaces with our current financial software Tyler-Enterprise. ClearGov provides digital budget books, interactive charts, graphs and spreadsheets. ClearGov also offers interactive web-based user experience for easier to understand budget information for internal and external users plus ClearGov is compliant with the new Department of Justice's final rule updating its regulations for Title II of the Americans with Disabilities Act (ADA).

**FINANCE/ECONOMICS:**

We are requesting the use of \$61,905 of unrestricted General Fund, Fund Balance. Of this total amount, \$18,360 is for a one-time set up fee and \$43,545 is the annual subscription fee. If the Board approves of this new Budgeting Software before March 2026, Bay County locks into the 2025 pricing before the new rate increases.

**RECOMMENDATION:**

The Bay County Board of Commissioners approves the request to purchase ClearGov Budgeting and Reporting Software under the sole source method because ClearGov this is the only budgeting software available that interfaces with Bay County's Financial Software Tyler-Enterprise.



In addition, it is recommended the Board approve a budget adjustment for \$61,905 from General Fund, Fun Balance and sign any required agreements/contracts after Corporation Counsels approval.

cc: Jim Barcia, County Executive  
Amber Johnson, Corporation Counsel  
Tiffany Jerry, Personnel Director  
Kim Priessnitz, Assistant Finance Officer  
Julie O'Malley, Information Systems (ISD) Manager

February 12, 2026

Mr. Scott Trepkowski  
Bay County, MI  
501 Center Avenue Suite 701  
Bay City, Michigan 48708

Dear Mr. Trepowski,

ClearGov provides unique budget planning, building and reporting solutions for local government agencies: towns, cities, counties, school districts, special districts, etc. More than 1,400 customers have purchased the ClearGov platform via sole source. For starters, this letter confirms that ClearGov, Inc. is the sole source provider for the following modules:

- ClearGov Operational Budgeting
- ClearGov Personnel Budgeting
- ClearGov Digital Budget Book

All of these products are proprietary software solutions for which ClearGov, Inc. exclusively owns all intellectual property rights, and these products are protected by copyrights, trademarks and service marks. In addition, there are no agents or dealers authorized to represent any of these ClearGov products.

In addition, while it may be possible to build and present your budget using other technologies, no company offers the unique combination of features and functionality delivered by ClearGov. In addition, all ClearGov modules are designed and built to work seamlessly together. What follows is a partial list of the key features and functionality offered in each ClearGov Budget Cycle Management module.

### **Operational Budgeting**

- Ability to create multi-year operational budget forecasts & adjust variables by individual categories.
- Ability to collaboratively build a budget via a single, shared online workspace
- Ability to create an unlimited number of budget versions
- Ability to view historical trend analysis at fund, department, object or line item level

- Collaborative workflows to assign and track budget requests by department
- Includes drill-down functionality to review and/or request budget information at the line item or even sub-line item detail
- Ability to automatically generate a baseline budget based on multiple options, i.e. zero-based budgeting, forecasted budget, fixed percentage increase, etc.
- Ability for department heads to assign sub-requesters to portions of their budget
- Ability to review and approve/reject budget requests by individual request or by batch
- Ability to lock-down budget line items, e.g. headcount costs
- Ability to share budgets online for review by committee members
- Ability to add change justifications notes, comments and supporting materials to any line (or sub-line) item within the budget
- Integrated graphs that provide visual feedback throughout the budgeting process including historical trends and budget surplus/deficit
- Ability to track and report a thorough audit trail of all changes, comments and budget versions
- Includes a variety of pre-built reports as well as robust report builder and chart builder functionality that doesn't require programming knowledge
- Ability to export budget reports to Excel or other formats compatible with multiple ERP systems
- Ability to build, analyze, and approve/deny Funding Packages that include Personnel requests, e.g. new budget programs

## **Personnel Budgeting**

- Ability to create and customize multi-year personnel budget plans and scenarios
- Ability to define units, wage schedules, benefits and additional pay elements, etc. by position, role and department, including position control functionality
- Collaborative workflows for the collection of personnel requests and changes
- Includes a filterable dashboard summary of all personnel requests by type, department, etc.
- Ability to see projected total compensation breakdown at an employee level
- Ability to present proposed personnel budget scenario(s) for review in a shared, online dashboard and respond to on-the-fly what-if requests
- Ability to support personnel vacancy, retirement and furlough planning scenarios
- Ability to support collective bargaining, what-if planning scenarios
- Includes a variety of pre-built reports as well as robust report builder and chart builder functionality that doesn't require programming knowledge
- Ability to export budget reports to Excel or other formats compatible with multiple ERP systems

## **Digital Budget Book:**

- Ability to automatically create a customizable budget book template
- Ability to create and present a budget book via an interactive, accessible Website with built-in navigation
- Includes built-in GFOA and ASBO award criteria guidelines
- Includes templated pages for fund pages, department pages, revenue pages, etc.
- Includes a pre-populated, customizable glossary of terms
- Includes automated narrative generation, powered by ClearGov AI
- Automatically populates pages with financial data, charts, tables, etc.
- Collaborative workflows for multi-user editing and creation of budget book pages



- Ability to embed dynamic data into narrative text throughout budget book
- Ability to embed customizable Financial Statements throughout budget book
- Ability to automatically update financial data throughout budget book
- Ability to upload and embed images, spreadsheets and other objects into budget book pages
- Ability to add links to attachments within budget book pages
- Ability to customize colors, fonts, graphics and other look & feel components
- Ability to create and embed custom financial and non-financial charts, graphs and tables
- Ability to generate and embed organizational charts
- Ability to automatically embed submitted and approved capital improvement projects
- Ability to duplicate the budget book & update financial data as the basis for next FY budget book
- Ability to automatically format and print to .PDF any portion of the budget book and/or the complete budget book with dynamic Table of Contents and page numbering

We look forward to having the opportunity to work with you. Please let me know if you have any questions or require additional information.

Sincerely yours,



Bryan A. Burdick  
 President, ClearGov, Inc.  
 bburdick@cleargov.com  
 (508) 298-8062

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (2/17/2026)
- WHEREAS,** The Bay County Finance Department has researched budgeting software solutions that provide a comprehensive budget cycle suite capable of interfacing with the Bay County's current financial software, Tyler Enterprise; and
- WHEREAS,** ClearGov Budgeting and Reporting Software provides digital budget books, interactive charts, graphs, and spreadsheets, along with a web based user experience that enhances accessibility and understanding of budget information for both internal and external users; and
- WHEREAS,** ClearGov is compliant with the new Department of Justice's final rule updating its regulations for Title II of the Americans with Disabilities Act (ADA); and
- WHEREAS,** ClearGov is the only budgeting software identified that interfaces with Bay County's Tyler Enterprise financial system, making it appropriate for purchase under the sole source procurement method; and
- WHEREAS,** The total cost for implementation is 61,905. Unrestricted General Fund, Fund Balance is requested for this purchase. Of this total amount, \$18,360 is for a one-time set up fee and \$43,545 is the annual subscription fee. If the Board approves of this new Budgeting Software before March 2026, Bay County locks into 2025 pricing before the new rate increases; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the purchase and implementation of ClearGov Budgeting and Reporting Software under the sole source method, as ClearGov is the only budgeting software available that interfaces with Bay County's financial software, Tyler Enterprise; Be It Further
- RESOLVED** That a budget adjustment in the amount of \$61,905 from the unrestricted General Fund Fund Balance is approved to fund this purchase; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**TIM BANASZAK, CHAIR  
AND BOARD**

**Finance – Purchase of ClearGov Budgeting and Reporting Software & Budget Adjustment**

**MOVED BY COMM.** \_\_\_\_\_

**SUPPORTED BY COMM.** \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

**ROLL CALL:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**VOICE:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**DISPOSITION:** ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

TO: Timothy Banaszak, Board Chair

FROM: Amber Davis-Johnson, Corporation Counsel

DATE: February 11, 2026

RE: RESCISSION of Resolution 2025-232; request for authority to enter into Agency Agreement with Bay Community Foundation to Distribute Opioid Remediation Funds

**BACKGROUND:**

On November 18, 2026, this Board unanimously approved and adopted Resolution 2025-232 which: Internally allocated a portion of the Opioid Settlement Funds to internal Bay County Programs; Authorized the creation of an endowment fund at the Bay Community Foundation to address and fund future Opioid Remediation within Bay County, to be funded with a portion of the County's Opioid Settlement Funds; Set a schedule for payments to fund that endowment fund; and Authorized the Board Chair to execute an Agreement between the Bay Community Foundation and the County following Corporation Counsel review and approval.

Through the negotiation and review process between the County and the Community Foundation, it was discovered that, in order to establish an endowment fund as initially intended, the County would be required to sign an agreement that authorized the Community Foundation to retain the ability to exercise a variance power over the endowment fund should it no longer serve a functionally purpose at some point in the future. Pursuant to IRS regulations, this retained variance power is a mandatory provision of any endowment agreement with the Community Foundation in order for the Foundation to maintain its status as a public charity and not a private foundation. Corporation Counsel has determination that the County may not legally endow the settlement funds if such a variance power is retained and exercised by the Foundation. As a result, the parties discussed various other methods of distribution of the Opioid Settlement Funds through the Community Foundation that would achieve the same objectives as previously stated by the Board.

The Community Foundation would be amenable to act as a contracted agent of the County to distribute the Opioid Settlement Funds in a manner consistent with the Settlement Documents. Other counties in the State, most notably Kalamazoo County, have entered into a similar agreements with their local Community Foundations to assist in the distribution of Opioid Settlement Funds to their Communities. Such an agreement would allow the Community Foundation to distribute these proceeds in a manner similar to an endowment fund, but for a limited period of time, not to exceed the term of years of the payout of the Settlement Agreements. An allowed administrative fee would be charged by the Community Foundation consistent with the Settlement Agreements and no retained variance provision would be necessary under this form of agreement.

The Agreement would specify that the Community Foundation shall be required to follow all rules, restrictions, guidelines and reporting requirements as set forth in the Settlement Documents and State Subdivision Agreements. The Community Foundation would receive funds from the County on a yearly basis, which would include the Settlement Funds received by the County minus (1) the Reserved Unrestricted Funds retained annually pursuant to Resolution 2023-221 (Amended); and

(2) any funds determined by the Board annually to be properly utilized by/for eligible INTERNAL COUNTY PROGRAMS ONLY. These funds would be transferred to the Community Foundation no later than September 30<sup>th</sup> every year, with the exception of the current available funds which would be transferred within 30 days of the execution of the Agreement with the Community Foundation.

**FINANCIAL IMPACT:**

There should be no financial impact to the general fund by changing the format of the Agreement with the Bay Community Foundation from an endowment fund to that of a contracted agent to distribute the Opioid Remediation Settlement funds.

**RECOMMENDATION:**

That the Board:

- (a) RESCIND Resolution 2025-232;
- (b) Re-Authorize the previously approved allocation of \$360,000 of the Opioid Settlement Funds for use by the Community Corrections Program to cover the cost of placement of up to 100 individuals in the Tri-Cap (or similar) Residential treatment facility;
- (c) Authorize the Board Chair to Execute a written agreement between the County and the Bay Area Community Foundation to distribute the Opioid Settlement Funds to address Future Opioid Remediation in a manner consistent with the Opioid Settlement Documents and the provisions set forth above after review and approval by Corporation Counsel;
- (d) Approve any all necessary budget adjustments.

## DEPARTMENT OF CORPORATION COUNSEL



**JAMES A. BARCIA**  
County Executive

**Amber Davis-Johnson**  
Corporation Counsel  
johnsona@baycountymi.gov

**Heather Brady Pitcher**  
Assistant Corporation Counsel  
pitcherh@baycountymi.gov

**Jayson Hoppe**  
Administrative Supervisor & FOIA Coordinator  
hoppej@baycountymi.gov

**Nicole LaDouce**  
Risk Management & FOIA Facilitator  
ladoucen@baycountymi.gov

**Tel:** (989) 895-4131

**Fax:** (989) 895-2094

TO: Timothy Banaszak, Board Chair

FROM: Amber Davis-Johnson, Corporation Counsel

DATE: February 11, 2026

RE: RESCISSION of Resolution 2025-232; request for authority to enter into Agency Agreement with Bay Community Foundation to Distribute Opioid Remediation Funds

### **BACKGROUND:**

On November 18, 2026, this Board unanimously approved and adopted Resolution 2025-232 which: Internally allocated a portion of the Opioid Settlement Funds to internal Bay County Programs; Authorized the creation of an endowment fund at the Bay Area Community Foundation to address and fund future Opioid Remediation within Bay County, to be funded with a portion of the County's Opioid Settlement Funds; Set a schedule for payments to fund that endowment fund; and Authorized the Board Chair to execute an Agreement between the Bay Area Community Foundation and the County following Corporation Counsel review and approval.

Through the negotiation and review process between the County and the Community Foundation, it was discovered that, in order to establish an endowment fund as initially intended, the County would be required to sign an agreement that authorized the Community Foundation to retain the ability to exercise a variance power over the endowment fund should it no longer serve a functional purpose at some point in the future. Pursuant to IRS regulations, this retained variance power is a mandatory provision of any endowment agreement with the Community Foundation in order for the Foundation to maintain its status as a public charity and not a private foundation. Corporation Counsel has determined that the County may not legally endow the settlement funds if such a variance power is retained and exercised by the Community Foundation. As a result, the parties discussed various other methods of distribution of the Opioid Settlement Funds through the Community Foundation that would achieve the same objectives as previously stated by the Board.

The Community Foundation would be amenable to act as a contracted agent of the County to distribute the Opioid Settlement Funds in a manner consistent with the Settlement Documents. Other counties in the State, most notably Kalamazoo County, have entered into similar agreements with their local



Community Foundations to assist in the distribution of Opioid Settlement Funds to their communities. Such an agreement would allow the Bay Area Community Foundation to distribute these proceeds in a manner similar to an endowment fund, but for a limited period of time, not to exceed the term of years of the payouts of the Settlement Agreements. An allowed administrative fee would be charged by the Community Foundation consistent with the Settlement Agreements and no retained variance provision would be necessary under this form of agreement.

The Agreement would specify that the Community Foundation shall be required to follow all rules, restrictions, guidelines and reporting requirements as set forth in the Settlement Documents and State Subdivision Agreements. The Community Foundation would receive funds from the County on a yearly basis, which would include the Settlement Funds received by the County minus (1) the Reserved Unrestricted Funds retained annually pursuant to Resolution 2023-221 (Amended); and (2) any funds determined by the Board annually to be properly utilized by/for eligible INTERNAL COUNTY PROGRAMS ONLY. These funds would be transferred to the Community Foundation no later than September 30<sup>th</sup> every year, with the exception of the current available funds which would be transferred within 30 days of the execution of the Agreement with the Community Foundation.

### **FINANCIAL IMPACT:**

There should be no financial impact to the general fund by changing the format of the Agreement with the Bay Area Community Foundation from an endowment fund to that of a contracted agent to distribute the Opioid Remediation Settlement funds.

### **RECOMMENDATION:**

That the Board:

- (a) RESCIND Resolution 2025-232;
- (b) Re-Authorize the previously approved allocation of \$360,000 of the Opioid Settlement Funds for use by the Community Corrections Program to cover the cost of placement of up to 100 individuals in the Tri-Cap (or similar) Residential treatment facility;
- (c) Authorize the Board Chair to Execute a written agreement between the County and the Bay Area Community Foundation to distribute the Opioid Settlement Funds to address Future Opioid Remediation in a manner consistent with the Opioid Settlement Documents and State Subdivision Agreements and the provisions set forth above after review and approval by Corporation Counsel;
- (d) Approve any all necessary budget adjustments.

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (2/17/2026)
- WHEREAS,** On November 18, 2026, this Board unanimously approved and adopted Resolution 2025-232 which: Internally allocated a portion of the Opioid Settlement Funds to internal Bay County Programs; Authorized the creation of an endowment fund at the Bay Area Community Foundation to address and fund future Opioid Remediation within Bay County, to be funded with a portion of the County's Opioid Settlement Funds; Set a schedule for payments to fund that endowment fund; and Authorized the Board Chair to execute an Agreement between the Bay Area Community Foundation and the County following Corporation Counsel review and approval; and
- WHEREAS,** Through the negotiation and review process between the County and the Community Foundation, it was discovered that, in order to establish an endowment fund as initially intended, the County would be required to sign an agreement that authorized the Community Foundation to retain the ability to exercise a variance power over the endowment fund should it no longer serve a functionally purpose at some point in the future; and
- WHEREAS,** Pursuant to IRS regulations, this retained variance power is a mandatory provision of any endowment agreement with the Community Foundation in order for the Foundation to maintain its status as a public charity and not a private foundation; and
- WHEREAS,** Corporation Counsel has determined that the County may not legally endow the settlement funds if such a variance power is retained and exercised by the Community Foundation; and
- WHEREAS,** As a result, the parties discussed various other methods of distribution of the Opioid Settlement Funds through the Community Foundation that would achieve the same objectives as previously stated by the Board; and
- WHEREAS,** The Community Foundation would be amenable to act as a contracted agent of the County to distribute the Opioid Settlement Funds in a manner consistent with the Settlement Documents; and
- WHEREAS,** Other counties in the State, most notably Kalamazoo County, have entered into similar agreements with their local Community Foundations to assist in the distribution of Opioid Settlement Funds to their communities. Such an agreement would allow the Bay Area Community Foundation to distribute these proceeds in a manner similar to an endowment fund, but for a limited period of time, not to exceed the term of years of the payouts of the Settlement Agreements. An allowed administrative fee would be charged by the Community Foundation consistent with the Settlement Agreements and no retained variance provision would be necessary under this form of agreement; and
- WHEREAS,** The Agreement would specify that the Community Foundation shall be required to follow all rules, restrictions, guidelines and reporting requirements as set forth in the Settlement Documents and State Subdivision Agreements; and

- WHEREAS,** The Community Foundation would receive funds from the County on a yearly basis, which would include the Settlement Funds received by the County minus (1) the Reserved Unrestricted Funds retained annually pursuant to Resolution 2023-221 (Amended); and (2) any funds determined by the Board annually to be properly utilized by/for eligible INTERNAL COUNTY PROGRAMS ONLY. These funds would be transferred to the Community Foundation no later than September 30<sup>th</sup> every year, with the exception of the current available funds, which would be transferred within 30 days of the execution of the Agreement with the Community Foundation; and
- WHEREAS,** There should be no financial impact to the general fund by changing the format of the Agreement with the Bay Area Community Foundation from an endowment fund to that of a contracted agent to distribute the Opioid Remediation Settlement funds; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners rescinds Resolution 2025-232 in its entirety; Be It Further
- RESOLVED** That the Bay County Board of Commissioners re-authorizes the previously approved allocation of \$360,000 of Opioid Settlement Funds for use by the Community Corrections Program to cover the cost of placement of up to 100 individuals in the Tri-Cap (or similar) Residential treatment facility; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute a written Agreement between Bay County and the Bay Area Community Foundation to distribute the Opioid Settlement Funds to address Future Opioid Remediation in a manner consistent with the Opioid Settlement Documents and State Subdivision Agreements and the provisions set forth above after review and approval by Corporation Counsel; Be It Further
- RESOLVED** That the Bay County Board of Commissioners approves any and all necessary budget adjustments required to implement this resolution.

**TIM BANASZAK, CHAIR  
AND BOARD**

**Corporation Counsel - RESCISSION of Resolution 2025-232; Request for Authority to Enter into Agency Agreement with Bay Community Foundation to Distribute Opioid Remediation Funds**

**MOVED BY COMM.** \_\_\_\_\_

**SUPPORTED BY COMM.** \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

**ROLL CALL:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**VOICE:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**DISPOSITION:** ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS  
SPECIAL MEETING  
DECEMBER 9, 2025**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A SPECIAL MEETING ON TUESDAY, DECEMBER 9, 2025, FOURTH FLOOR OF THE BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN TIM BANASZAK AT 4:18 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS KATHY NIEMIEC (EXCUSED), VAUGHN J. BEGICK, LARRY BESON, CHRISTOPHER T. RUPP, JESSE DOCKETT, JEROME CRETE, AND CHAIRMAN TIM BANASZAK

OTHER MEMBERS: KATHLEEN B. ZANOTTI, BAY COUNTY CLERK  
KAYLA FRIEND, SECRETARY TO THE COUNTY CLERK  
LINDSEY ARSENAULT, BOARD COORDINATOR  
ALEX POIRIER, BOARD ADVISOR

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE  
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL  
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES  
AND VETERAN'S AFFAIRS  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, KATHLEEN B. ZANOTTI

PLEDGE OF ALLEGIANCE:

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

MOTION 130: COMM. BEGICK MOVED TO EXCUSE COMMISSIONER NIEMIEC FROM THE BOARD MEETING. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

**MINUTES**

MOTION 131: COMM. BEGICK MOVED TO ADD RESOLUTION NO. 2025-254, EMERGENCY PURCHASE OF A CONVECTION STEAMER FOR THE BAY COUNTY JAIL FROM THE SHERIFF'S OFFICE, AS THE FINAL ITEM UNDER REPORTS/RESOLUTIONS OF COMMITTEES. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

### **AGENDA APPROVAL**

MOTION 132: COMM. DOCKETT MOVED TO APPROVE THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' SPECIAL BOARD MEETING OF DECEMBER 9, 2025, AS AMENDED. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

### **CITIZENS INPUT**

### **PETITIONS AND COMMUNICATIONS**

### **REPORTS/RESOLUTIONS OF COMMITTEES**

### **COMMITTEE OF THE WHOLE – DECEMBER 9, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR)**

RES. 2025-238: COMM. CRETE MOVED TO ADOPT RES. 2025-238; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE EXTENSION OF THE COMMISSARY DELIVERY SERVICES AGREEMENT WITH CANTEEN SERVICES FOR ONE ADDITIONAL YEAR, COMMENCING ON JANUARY 26, 2026, AND ENDING ON JANUARY 25, 2027. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-239: COMM. CRETE MOVED TO ADOPT RES. 2025-239; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE 2026 REMONUMENTATION GRANT AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE THE GRANT APPLICATION AND CONTRACTS REQUIRED FOR SURVEY WORK FOR THE REMONUMENTATION PROGRAM. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-240: COMM. CRETE MOVED TO ADOPT RES. 2025-240; THE BAY COUNTY BOARD OF COMMISSIONERS ACCEPTED THE SUPPLEMENTAL ALLOCATION FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) IN THE AMOUNT OF \$95,281 FOR

LOCAL STABILIZATION EFFORTS. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-241: COMM. CRETE MOVED TO ADOPT RES. 2025-241; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED A TEMPORARY CONTRACT EXTENSION WITH DR. WILLIAM MORRONE FOR MEDICAL EXAMINER SERVICES THROUGH MARCH 31, 2026. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED

RES. 2025-242: COMM. CRETE MOVED TO ADOPT RES. 2025-242; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED AN AGREEMENT BETWEEN THOMSON REUTERS (WESTLAW) AND BAY COUNTY (COURTS) FOR A 12-MONTH SUBSCRIPTION SERVICE TO WESTLAW FOR ASSISTANCE WITH LEGAL RESEARCH FOR THE YEAR 2026. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-243: COMM. CRETE MOVED TO ADOPT RES. 2025-243; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED RENEWAL OF THE AGREEMENT WITH JURY SYSTEMS INCORPORATED AND BAY COUNTY (COURTS) FOR FY2026. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-244: COMM. CRETE MOVED TO ADOPT RES. 2025-244; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE FOLLOWING SERVICE CONTRACTS AND AGREEMENTS BETWEEN BAY COUNTY COMMUNITY CORRECTIONS AND DESIGNATED PROVIDERS: NON-CORE SERVICE AGREEMENT WITH SMB PROBATION CENTER FOR OMSP SERVICES, SUBSTANCE ABUSE EVALUATIONS AGREEMENT WITH SACRED HEART, AND OUTPATIENT SUBSTANCE ABUSE TREATMENT AGREEMENT WITH SACRED HEART. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-245: COMM. CRETE MOVED TO ADOPT RES. 2025-245; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE FY2026 TETHER AGREEMENT WITH HOME CONFINEMENT, INC. AND BAY COUNTY (COMMUNITY CORRECTIONS). IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-246: COMM. CRETE MOVED TO ADOPT RES. 2025-246; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED ACCEPTANCE OF THE MICHIGAN HEALTH ENDOWMENT FUND GRANT AWARD IN THE

AMOUNT OF \$500,000 FOR THE BAY COUNTY DEPARTMENT ON AGING TO ADMINISTER THE BAY COUNTY GUARDIANSHIP DIVERSION PROJECT FROM JANUARY 1, 2026, THROUGH DECEMBER 31, 2027. THE DEPARTMENT ON AGING DIRECTOR WILL SERVE AS THE GRANT ADMINISTRATOR, WORKING IN PARTNERSHIP WITH THE HONORABLE JUDGE MINER, THE BAY COUNTY PROBATE COURT, AND LEGAL SERVICES OF EASTERN MICHIGAN TO FULFILL THE REQUIREMENTS OF THE GRANT. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-247: COMM. CRETE MOVED TO ADOPT RES. 2025-247; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT ENTERPRISE AGREEMENT WITH BAY COUNTY (ENVIRONMENTAL AFFAIRS AND COMMUNITY DEVELOPMENT) FOR A PERIOD OF THREE (3) YEARS. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-248: COMM. CRETE MOVED TO ADOPT RES. 2025-248; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED BUDGET ADJUSTMENTS IN THE AMOUNT OF \$15,000 FOR THE 2025 CIVIC ARENA BUDGET AND \$25,000 FOR THE 2026 CIVIC ARENA BUDGET FOR THE PURCHASE OF CONCESSION ITEMS FOR THE BAY COUNTY CIVIC ARENA CONCESSION STAND WITH FUNDS TO COME FROM THE GENERAL FUND, FUND BALANCE. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-249: COMM. CRETE MOVED TO ADOPT RES. 2025-249; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE FY 2026 AGREEMENT WITH FLEX ADMINISTRATORS, INC. FOR THE ADMINISTRATION OF HEALTH SAVINGS ACCOUNTS. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-250: COMM. CRETE MOVED TO ADOPT RES. 2025-250; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE BLUE CROSS BLUE SHIELD OF MICHIGAN CONTRACT FOR HEALTH INSURANCE COVERAGE (EFFECTIVE JANUARY 1, 2026, THROUGH DECEMBER 31, 2026). IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-251: COMM. CRETE MOVED TO ADOPT RES. 2025-251; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT

BETWEEN 123.NET AND BAY COUNTY (INFORMATION SYSTEMS DIVISION) FOR FIBER INTERNET SERVICE AT THE BAY COUNTY HEALTH CENTER LOCATED AT 4150 WILDER ROAD, FOR A SIXTY-MONTH TERM. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-252: COMM. CRETE MOVED TO ADOPT RES. 2025-252; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE NOTIFICATION OF INTENT TO AWARD THE REQUEST FOR QUALIFICATION (RFQU) 2025-09 JAIL FEASIBILITY STUDY AND BUILDING ASSESSMENT CONSULTANT TO ABONMARCHE. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-253: COMM. CRETE MOVED TO ADOPT RES. 2025-253; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CLAIMS AGAINST THE COUNTY. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

RES. 2025-254: COMM. CRETE MOVED TO ADOPT RES. 2025-254; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE EMERGENCY PURCHASE OF A CONVECTION STEAMER FROM COOKS DIRECT, INC. FOR THE BAY COUNTY JAIL WITH FUNDING TO COME FROM THE 2025 BAY COUNTY SHERIFF'S OFFICE BUDGET. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

## **REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

### **COUNTY EXECUTIVE, JIM BARCIA**

MR. BARCIA: GAVE A PROGRESS UPDATE ON THE ANIMAL SHELTER SITE AND THE NEW HEALTH SERVICES BUILDING.

MS. GIGNAC: THE HEALTH DEPARTMENT IS AHEAD OF SCHEDULE. THEY ARE HITTING THE GROUND RUNNING WITH ANIMAL SERVICES AND WILL BE WORKED ON ALL WINTER LONG.

### **COMMISSIONER COMMENTS**

COMM. DOCKETT: SHARED THAT A FAMILY APPROACHED HIM DURING THE GRAVY CUP AT THE ICE ARENA TO EXPRESS HOW IMPRESSED THEY WERE – NOT ONLY WITH THE FACILITY, BUT WITH BAY COUNTY AND THE COMMUNITY AS A WHOLE. HE EXTENDED HIS GRATITUDE TO



EVERYONE WHO HAS CONTRIBUTED OVER THE PAST DECADE TO IMPROVING THE COMMUNITY.

MS. GIGNAC: AT THE CIVIC ARENA, WE TAKE A GREAT DEAL OF PRIDE IN THE NUMBER OF TEAMS WE BRING INTO BAY COUNTY, ESPECIALLY DURING A TIME OF YEAR WHEN TOURISM IS SLOWER. THERE WILL BE SEVERAL EVENTS HOSTED AT THE CIVIC ARENA THE UPCOMING WEEKENDS THROUGH MID-MARCH.

COMM. BEGICK: SHARED THAT MONITOR TOWNSHIP IS HAVING A CHILDREN'S CHRISTMAS PARTY ONE DAY THIS WEEK.

COMM. CRETE: BAY COUNTY RECEIVED A NICE MENTION IN THE DETROIT NEWS HIGHLIGHTING THE CITY HALL BUILDING AS A TRUE MICHIGAN MARVEL. IT'S ALWAYS GREAT TO GET POSITIVE PRESS LIKE THAT.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **PUBLIC INPUT**

### **MISCELLANEOUS**

### **ANNOUNCEMENTS**

### **2025 APPOINTMENTS**

#### **DECEMBER**

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 1,3,5 & 7)

BAY COUNTY VETERAN'S AFFAIR COMMITTEE (TWO, 4-YEAR TERMS: V. BEGICK, T. STEWART)

### **CLOSED SESSION**

### **RECESS/ADJOURNMENT**

MOTION 133: COMM. DOCKETT MOVED TO ADJOURN THE SPECIAL BOARD SESSION OF DECEMBER 9, 2025. THE MEETING CONCLUDED AT 4:31 P.M. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

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TIM BANASZAK, CHAIRMAN  
BOARD OF COMMISSIONERS  
BAY COUNTY MICHIGAN

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KATHLEEN ZANOTTI  
BAY COUNTY CLERK  
BAY COUNTY MICHIGAN

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KAYLA FRIEND  
SECRETARY TO THE CLERK  
BAY COUNTY MICHIGAN

## **BAY COUNTY BOARD OF COMMISSIONERS**

**DECEMBER 16, 2025**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, DECEMBER 16, 2025, FOURTH FLOOR OF THE BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN TIM BANASZAK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

COMM. BANASZAK: "THE BOARD WILL OBSERVE A MOMENT OF SILENCE IN HONOR AND MEMORY OF FORMER COUNTY COMMISSIONER MIKE HALSTEAD, WHO FAITHFULLY SERVED BAY COUNTY AS A COUNTY COMMISSIONER FROM 1981 THROUGH 2002 AND AS ANIMAL CONTROL MANAGER FROM 2007 THROUGH 2019, AND FORMER COUNTY COMMISSIONER RON RUHLAND, WHO SERVED THE RESIDENTS OF BAY COUNTY IN 1969, 1974, AND 1979. WE HONOR THEIR DEDICATED PUBLIC SERVICE AND EXTEND OUR CONDOLENCES TO THEIR FAMILIES AND LOVED ONES."

MOMENT OF SILENCE

ROLL CALL: COMMISSIONERS KATHY NIEMIEC, VAUGHN J. BEGICK, LARRY BESON, CHRISTOPHER T. RUPP, JESSE DOCKETT, JEROME CRETE, AND CHAIRMAN TIM BANASZAK

OTHER MEMBERS: KATHLEEN B. ZANOTTI, BAY COUNTY CLERK  
KAYLA FRIEND, SECRETARY TO THE COUNTY CLERK  
LINDSEY ARSENAULT, BOARD COORDINATOR  
ALEX POIRIER, BOARD ADVISOR

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE  
HEATHER PITCHER, CORPORATION COUNSEL  
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES AND VETERAN'S AFFAIRS  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, KATHLEEN B. ZANOTTI

PLEDGE OF ALLEGIANCE:

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

### **MINUTES**

MOTION 134: COMM. DOCKETT MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF NOVEMBER 18, 2025, AS PRESENTED. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

### **AGENDA APPROVAL**

MOTION 135: COMM. DOCKETT MOVED TO APPROVE THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF DECEMBER 16, 2025. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

### **CITIZENS INPUT**

MS. DARNTON: JULIE IS THE DISTRICT 4 DIRECTOR FOR MSU EXTENSION, HELPING COVER FOR MARK RANKIN, WHO IS ON MEDICAL LEAVE. TODAY THEY HOSTED AN OPEN HOUSE SO THEY COULD SHARE THEIR EXCITEMENT ABOUT THE WORK THEY'VE BEEN DOING FOR 2025 THAT WILL CONTINUE INTO THE NEW YEAR.

### **PETITIONS AND COMMUNICATIONS**

RES. 2025-255: COMM. CRETE MOVED TO ADOPT RES. 2025-255; THE BAY COUNTY BOARD OF COMMISSIONERS AND BAY COUNTY EXECUTIVE PROUDLY RECOGNIZED AND CELEBRATED THE DELTA COLLEGE WOMEN'S SOCCER TEAM FOR THEIR REMARKABLE ACHIEVEMENT IN WINNING THE 2025 NJCAA DIVISION III WOMEN'S SOCCER CHAMPIONSHIP AND FOR EXEMPLIFYING EXCELLENCE, DEDICATION, AND SPORTSMANSHIP IN COLLEGIATE ATHLETICS. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. ZANOTTI: READ RESOLUTION NO. 2025-255, DELTA COLLEGE WOMEN'S SOCCER – 2025 NJCAA DIVISION III WOMEN'S SOCCER CHAMPIONSHIP, INTO THE RECORD.

COMM. RUPP: PROUDLY SPONSORED THIS RESOLUTION HONORING THE WOMEN'S SOCCER TEAM FROM DELTA COLLEGE. IT IS AN ACCOMPLISHMENT THEY CAN ALL BE PROUD OF.

MR. BARCIA: EXTENDED ADMIRATION AND GRATITUDE TO EACH MEMBER OF THE DELTA COLLEGE SOCCER TEAM.

RES. 2025-256: COMM. DOCKETT MOVED TO ADOPT RES. 2025-256; THE BAY COUNTY BOARD OF COMMISSIONERS AND BAY COUNTY EXECUTIVE, ON BEHALF OF THE CITIZENS OF BAY COUNTY, EXPRESSED THEIR DEEPEST SYMPATHY TO THE FAMILY OF MICHAEL FREDERICK HALSTEAD, AND FORMALLY HONORED HIS EXTRAORDINARY RECORD OF PUBLIC SERVICE, LEADERSHIP, AND DEVOTION TO THE COMMUNITY. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. ZANOTTI: READ RESOLUTION NO. 2025-256, RESOLUTION HONORING MICHAEL FREDERICK HALSTEAD, INTO THE RECORD.

MR. BARCIA: THANKED MICHAEL HALSTEAD'S FAMILY FOR SHARING HIM WITH BAY COUNTY AND EXPRESSED HOW MUCH HE WILL BE MISSED.

COMM. CRETE: ALSO THANKED THE FAMILY FOR SHARING MR. HALSTED. HE WAS A GREAT ASSET FOR THE COMMUNITY AND WILL BE GREATLY MISSED.

MOTION 136: COMM. DOCKETT MOVED TO RECEIVE THE HEY! BAY CITY 2025 YEAR-END REPORT. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. PARKER: SARA IS THE DIRECTOR OF WORKFORCE DEVELOPMENT FOR HEY! BAY CITY AND IS HERE TO PRESENT THEIR YEAR-END REPORT. HEY! BAY CITY IS A WORKFORCE TOOL THAT CONNECTS EMPLOYERS WITH THE RIGHT CANDIDATES AND SUPPORTS JOB SEEKERS WITH CONFIDENCE AND PREPARATION. THEY FOCUS ON HANDS-ON STAFFING, TARGETED MARKETING, AND AUTHENTIC COMMUNITY OUTREACH, WHICH STRENGTHENS BAY COUNTY'S TALENT PIPELINE. IN 2025, THEY GENERATED OVER 61,000 JOB VIEWS AND DELIVERED STRONGER EMPLOYER-CANDIDATE MATCHES THAN NATIONAL PLATFORMS, REDUCING TURNOVER AND SAVING TIME. PARTNERSHIPS WITH SVSU, DELTA COLLEGE, AND WORKFORCE AGENCIES HELP RETAIN YOUNG TALENT AND PREPARE STUDENTS FOR LOCAL CAREERS. THEY MAKE BAY COUNTY A PLACE WHERE PEOPLE CAN BUILD A FUTURE.

MS. SCHWEIGER: ANNABELLE IS THE MARKETING AND COMMUNICATIONS MANAGER FOR THE BAY AREA CHAMBER OF COMMERCE IN HEY! BAY CITY. SHE HIGHLIGHTED THAT HEY! BAY CITY CONTINUES TO BE A STRONG TOOL FOR PROMOTING BAY COUNTY. IN 2025, THE PLATFORM REACHED MILLIONS OF PEOPLE, GREW ITS AUDIENCE STEADILY, AND CONNECTED JOB SEEKERS AND EMPLOYERS THROUGH ITS WEBSITE, STORIES, AND SOCIAL MEDIA. SHE EMPHASIZED THAT VISIBILITY IS TURNING INTO REAL ACTION - PEOPLE APPLYING FOR JOBS, ATTENDING EVENTS, AND DISCOVERING LOCAL BUSINESSES. CONTENT EXPANDED INTO VIDEO AND PLACEMAKING EVENTS, STRENGTHENING ENGAGEMENT AND SHOWCASING BAY COUNTY AS A VIBRANT PLACE TO LIVE AND WORK.

COMM. CRETE: DO YOU HAVE ANY NEW PLANS OR ANYTHING YOU WOULD DO DIFFERENTLY TO ENHANCE YOUR FUTURE OFFERINGS?

MS. SCHWEIGER: AS FAR AS THE MARKETING SIDE GOES, WE'RE GOING TO CONTINUE WHAT WE'RE DOING. THE VIDEO CONTENT WAS A NEW ADDITION THIS YEAR, WHICH LED TO GREAT RESULTS IN TERMS OF ENGAGEMENT AND VIEWSHIP. WE WILL CONTINUE UTILIZING THAT AS WELL AS OUR PHOTOGRAPHY AND INTERVIEW STYLE TYPE STORIES. THE MIX OF THOSE HAS GIVEN US A REALLY DYNAMIC APPROACH TO THE STORYTELLING.

MS. PARKER: ON THE WORKFORCE DEVELOPMENT SIDE, ONE THING THAT HAS WORKED EXTREMELY WELL IS ONE-ON-ONE JOB SEEKER SUPPORT. SHE HAS ANYWHERE FROM 12 TO 22 PEOPLE THAT REACH OUT TO HER PER MONTH THAT SUBMIT THEIR RESUMES FOR PROOFREADING. IN 2026, THEY WILL CONTINUE TO HAVE THE TOUGH CONVERSATIONS AND APPROACH THE BARRIERS THAT ARE BIG IN BAY COUNTY- TRANSPORTATION, HOUSING, AND CHILD CARE. HAVING A SEAT AT THOSE TABLES HAS BEEN AND WILL CONTINUE TO BE INSTRUMENTAL IN MOVING FORWARD.

COMM. BEGICK: I WAS ON A WEBINAR TODAY ABOUT HOUSING AND CHILDCARE. THOSE ARE THE 2 TOP THINGS FOR A LOT OF THE COUNTIES IN THIS MIDWEST REGION AND AROUND THE COUNTRY.

MS. PARKER: WE'RE VERY THANKFUL FOR OUR PARTNERS. RICH VAN TOL WITH THE BAY ARENAC ISD IS VERY KNOWLEDGEABLE WHEN IT COMES TO THE CHILD CARE DESERT THAT WE'RE IN. SO WE'RE VERY THANKFUL FOR OUR COMMUNITY PARTNERS THAT HAVE

BROUGHT THOSE TO OUR ATTENTION SO WE CAN AGAIN HELP TO BE THE CONVENOR AND COLLABORATOR AND HOPEFULLY AT THE END OF THIS SOLVE ALL OF THOSE BARRIER ISSUES.

### **DECEMBER APPOINTMENTS**

MOTION 137: COMM. BEGICK MOVED TO RECEIVE THE APPLICATIONS FOR AND APPOINT ROBIN WEISS, DIANN BEHMLANDER, PAUL RABIDOUX, AND DEBRA A. RUSSELL TO THE DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS). IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 138: COMM. CRETE MOVED TO RECEIVE THE APPLICATIONS FOR APPOINTMENT TO THE BAY COUNTY VETERAN AFFAIRS COMMITTEE (TWO, 4-YEAR TERMS). IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

VOTES WERE CAST AS FOLLOWS: (EACH COMMISSIONER VOTED FOR TWO [2] CANDIDATES. COMM. BEGICK ABSTAINED).

TIM CONKLIN: 0

VAUGHN BEGICK (INCUMBENT): 6

TROY STEWART (INCUMBENT): 6

MOTION 139: COMM. CRETE MOVED TO APPOINT VAUGHN BEGICK AND TROY STEWART TO THE BAY COUNTY VETERAN AFFAIRS COMMITTEE. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 140: COMM. DOCKETT MOVED TO RECEIVE THE BAY COUNTY TREASURER PUBLIC BOND STATUS. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

### **REPORTS/RESOLUTIONS OF COMMITTEES**

**COMMITTEE OF THE WHOLE – DECEMBER 2, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR) MEETING CANCELED**

**COMMITTEE OF THE WHOLE – DECEMBER 9, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR) (WITH APPROVAL FROM THE COMMITTEE CHAIR AND BOARD CHAIR, ITEMS WERE REFERRED DIRECTLY TO THE BOARD**

**OF COMMISSIONERS SPECIAL MEETING HELD  
IMMEDIATELY FOLLOWING THE COMMITTEE OF THE  
WHOLE ON DECEMBER 9, 2025)**

**BOARD OF COMMISSIONERS (TIM BANASZAK, CHAIR;  
VAUGHN J. BEGICK, VICE CHAIR)**

- RES. 2025-257: COMM. BEGICK MOVED TO ADOPT RES. 2025-257; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE EMPLOYMENT STATUS REPORT FOR NOVEMBER 2025. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-258: COMM. BEGICK MOVED TO ADOPT RES. 2025-258; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE ONE (1) YEAR RENEWAL AGREEMENT WITH NEIGHBORS OF THE BAY AND BAY COUNTY (BAY COUNTY EXECUTIVE) TO ADVERTISE MONTHLY FOR A TOTAL OF TWELVE ADVERTISEMENTS. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-259: COMM. BEGICK MOVED TO ADOPT RES. 2025-259; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE PURCHASE OF A NEW PITNEY BOWES MAIL MACHINE THROUGH A MIDEAL CONTRACTED PRICE WITH FUNDING TO COME FROM THE 2026 APPROVED BUDGET. IT WAS SUPPORTED BY COMM. NIEMIEC AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-260: COMM. BEGICK MOVED TO ADOPT RES. 2025-260; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED A ONE-TIME APPROPRIATION OF \$15,000 TO THE BAY COUNTY HISTORICAL SOCIETY FOR THE LIMITED PURPOSE OF ORGANIZING, PREPARING, AND DISPOSING OF BAY COUNTY TAX ROLL BOOKS IN COORDINATION WITH THE ARCHIVES OF MICHIGAN, WITH FUNDS TO COME FROM THE GENERAL FUND, FUND BALANCE. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-261: COMM. BEGICK MOVED TO ADOPT RES. 2025-261; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT BETWEEN COMPUTER SYSTEMS, INC (CSI), COMMON CHAIN, LLC., AND BAY COUNTY (REGISTER OF DEEDS) FOR A PERIOD OF THREE



(3) YEARS. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MR. KRAUSS: EXPLAINED THAT WITH TECHNOLOGY ADVANCING FASTER THAN MOST INDUSTRIES CAN KEEP UP WITH, IT'S BECOMING ESSENTIAL FOR THEIR OFFICE TO START ADOPTING MODERN TOOLS. BY INTEGRATING THIS NEW TECHNOLOGY, THEY'LL BE ABLE TO MAKE BETTER DECISIONS WHILE SAVING BOTH TIME AND MONEY. THIS AI-GENERATED SYSTEM WILL READ AND GATHER DATA POINTS OUT OF A DOCUMENT TO BE USED FOR INDEXING. IT WILL HELP THEM GET BACK TO 1857 FASTER.

## **REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

### **COUNTY EXECUTIVE, JIM BARCIA**

MR. BARCIA: LAST WEEK HE SIGNED AN ORDER TRANSFERRING ADMINISTRATION OF THE BAY COUNTY JUVENILE HOME TO PROBATE COURT. HE CONGRATULATED COMMISSIONER DOCKETT, WHO RECEIVED HIS MASTER OF SCIENCE DEGREE IN CYBER SECURITY.

## **COMMISSIONER COMMENTS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **PUBLIC INPUT**

### **MISCELLANEOUS**

### **ANNOUNCEMENTS**

### **2025 APPOINTMENTS**

#### **DECEMBER**

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 1,3,5 & 7)

BAY COUNTY VETERAN'S AFFAIR COMMITTEE (TWO, 4-YEAR TERMS: V. BEGICK, T. STEWART)

### **CLOSED SESSION**

## **RECESS/ADJOURNMENT**

MOTION 141: COMM. DOCKETT MOVED TO ADJOURN THE REGULAR BOARD SESSION OF DECEMBER 16, 2025. THE MEETING CONCLUDED AT 4:49 P.M. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

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TIM BANASZAK, CHAIRMAN  
BOARD OF COMMISSIONERS  
BAY COUNTY MICHIGAN

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KATHLEEN ZANOTTI  
BAY COUNTY CLERK  
BAY COUNTY MICHIGAN

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KAYLA FRIEND  
SECRETARY TO THE CLERK  
BAY COUNTY MICHIGAN

## **BAY COUNTY BOARD OF COMMISSIONERS**

**JANUARY 20, 2026**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, JANUARY 20, 2026, FOURTH FLOOR OF THE BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN TIM BANASZAK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS KATHY NIEMIEC, VAUGHN J. BEGICK, LARRY BESON, CHRISTOPHER T. RUPP, JESSE DOCKETT, JEROME CRETE, AND CHAIRMAN TIM BANASZAK

OTHER MEMBERS: DIANE YAWORSKI, CHIEF DEPUTY CLERK  
KAYLA FRIEND, SECRETARY TO THE COUNTY CLERK  
LINDSEY ARSENAULT, BOARD COORDINATOR  
ALEX POIRIER, BOARD ADVISOR

ALSO PRESENT: JIM BARCIA, COUNTY EXECUTIVE  
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL  
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES  
AND VETERAN'S AFFAIRS  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS

INVOCATION: THE INVOCATION WAS GIVEN BY THE CHIEF DEPUTY CLERK, DIANE YAWORSKI

PLEDGE OF ALLEGIANCE:

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

### **MINUTES**

MOTION 6: COMM. DOCKETT MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' ORGANIZATIONAL MEETING OF JANUARY 2, 2026, AS PRESENTED. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

## **AGENDA APPROVAL**

### **CITIZENS INPUT**

MR. CAMPBELL: FOUR CHAPLAINS DAY RECOGNIZES THE FOUR CHAPLAINS THAT LAID DOWN THEIR LIVES TO SAVE PEOPLE ABOARD THE DOORCHESTER THAT WAS TORPEDOED DURING WORLD WAR II. THE FOUR CHAPLAINS SERVICE WILL BE HELD ON FEBRUARY 1 AT THE AMERICAN LEGION IN DOWNTOWN BAY CITY AT 11 A.M.

### **PETITIONS AND COMMUNICATIONS**

RES. 2026-01: COMM. DOCKETT MOVED TO ADOPT RES. 2026-01; THE BAY COUNTY BOARD OF COMMISSIONERS AND BAY COUNTY EXECUTIVE HONORED AND CELEBRATED THE LIFE OF JOEL GOUGEON, EXPRESSING PROFOUND SYMPATHY TO HIS FAMILY, FRIENDS, AND ALL WHOSE LIVES WERE ENRICHED BY HIS SERVICE, LEADERSHIP, AND FRIENDSHIP. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. YAWORSKI: READ RESOLUTION NO. 2026-01, RESOLUTION HONORING FORMER COMMISSIONER JOEL GOUGEON, INTO THE RECORD.  
MOMENT OF SILENCE.

MR. BARCIA: EXPRESSED HIS DEEPEST SYMPATHY TO THE FAMILY OF JOEL AND EXTENDED HIS CONDOLENCES ON THEIR LOSS.

RES. 2026-02: COMM. BEGICK MOVED TO ADOPT RES. 2026-02; THE BAY COUNTY BOARD OF COMMISSIONERS RECOGNIZED AND HONORED THE SELFLESS SACRIFICE AND ENDURING LEGACY OF THE FOUR CHAPLAINS AND ENCOURAGED THE OBSERVANCE OF FOUR CHAPLAINS DAY, DESIGNATING FEBRUARY 3, 2026, AS FOUR CHAPLAINS DAY IN BAY COUNTY. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. YAWORSKI: READ RESOLUTION NO. 2026-02, DESIGNATING FEBRUARY 3, 2026, AS FOUR CHAPLAINS DAY IN BAY COUNTY, INTO THE RECORD.

MOTION 7: COMM. DOCKETT MOVED TO RECEIVE THE LISTING OF AUTHORIZED DEPARTMENT HEADS FROM THE PERSONNEL DIRECTOR. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 8: COMM. DOCKETT MOVED TO RECEIVE THE CITY OF BAY CITY APPLICATION FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION DISTRICT – 500 SALZBURG AVENUE, BAY CITY, MI. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

#### **REPORTS/RESOLUTIONS OF COMMITTEES**

**COMMITTEE OF THE WHOLE – JANUARY 6, 2026 (JEROME CRETE, CHAIR; CHRISTOPHER RUPP, VICE CHAIR)  
MEETING CANCELED**

**COMMITTEE OF THE WHOLE – JANUARY 13, 2026 (JEROME CRETE, CHAIR; CHRISTOPHER RUPP, VICE CHAIR)**

RES. 2026-03: COMM. CRETE MOVED TO ADOPT RES. 2026-03; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT BETWEEN POWERDMS AND BAY COUNTY (SHERIFF) AND FURTHER APPROVED ANNUAL RENEWAL AGREEMENTS FOR UP TO FOUR (4) YEARS, CONTINGENT UPON THE ASSOCIATED COSTS BEING INCLUDED IN AND APPROVED AS PART OF THE SHERIFF'S BUDGET FOR EACH RENEWAL TERM. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-04: COMM. CRETE MOVED TO ADOPT RES. 2026-04; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT BETWEEN US IMAGING AND BAY COUNTY (REGISTER OF DEEDS) FOR DOCUMENT INDEXING SERVICES. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-05: COMM. CRETE MOVED TO ADOPT RES. 2026-05; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE RENEWAL OF THE INDEPENDENT CONTRACTOR AGREEMENT(S) FOR PROVIDERS FOR 2026 AND FURTHER APPROVAL OF ANNUAL AGREEMENTS FOR UP TO THREE (3) YEARS, CONTINGENT UPON THE ASSOCIATED COSTS BEING INCLUDED IN AND APPROVED AS PART OF THE HEALTH DEPARTMENT'S BUDGET FOR EACH RENEWAL TERM. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-06: COMM. CRETE MOVED TO ADOPT RES. 2026-06; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE TRAVEL REQUEST AS OUTLINED FOR THE 2026 NATIONAL ASSOCIATION OF COUNTY

AND CITY HEALTH OFFICIALS (NACCHO) 360 PUBLIC HEALTH CONFERENCE. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-07: COMM. CRETE MOVED TO ADOPT RES. 2026-07; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED BUSINESS ASSOCIATE AGREEMENTS AND DATA SHARING AGREEMENTS BETWEEN BAY COUNTY (HEALTH DEPARTMENT) WITH PROSPECTIVE HEALTH INSURANCE, HEALTH MAINTENANCE ORGANIZATIONS, AND OTHER HEALTH CARE-RELATED ORGANIZATIONS. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-08: COMM. CRETE MOVED TO ADOPT RES. 2026-08; THE BAY COUNTY BOARD OF COMMISSIONERS, ON BEHALF OF THE BAY COUNTY DEPARTMENT ON AGING APPROVED THE ACCEPTED FUNDS FROM REGION VII AREA AGENCY ON AGING, OF \$13,719 FOR THOSE THAT PROVIDE HOMEMAKING AND PERSONAL CARE SERVICES WITH A \$3.84 PER UNIT WORKED EACH MONTH (\$3.40 + .44 FOR ADDITIONAL PAYROLL/FICA COSTS), FOR FY 2026 STARTING OCTOBER 2025. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-09: COMM. CRETE MOVED TO ADOPT RES. 2026-09; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE POSTING AND FILLING OF THE PART-TIME SOCIAL WORKER POSITION FUNDED THROUGH THE MICHIGAN HEALTH ENDOWMENT FUND GRANT, WITH THE POSITION TERMINATING AT THE CONCLUSION OF THE GRANT CYCLE ON DECEMBER 31, 2027. IT WAS SUPPORTED BY COMM. NIEMIEC AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-10: COMM. CRETE MOVED TO ADOPT RES. 2026-10; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE NOTIFICATION OF INTENT TO AWARD THE INVITATION FOR BID (IFB) 2025-12 COST ALLOCATION PLAN TO MGT CONSULTING GROUP. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-11: COMM. CRETE MOVED TO ADOPT RES. 2026-11; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT BETWEEN BAY COUNTY INFORMATION SYSTEMS AND PEOPLE DRIVEN TECHNOLOGY FOR MICROSOFT LICENSING, AND FURTHER

APPROVED ANNUAL RENEWAL AGREEMENTS FOR UP TO FOUR (4) YEARS, CONTINGENT UPON THE ASSOCIATED COSTS BEING INCLUDED IN AND APPROVED AS PART OF THE DEPARTMENT'S BUDGET FOR EACH RENEWAL TERM. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-12: COMM. CRETE MOVED TO ADOPT RES. 2026-12; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CLAIMS AGAINST THE COUNTY. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

**BOARD OF COMMISSIONERS (TIM BANASZAK, CHAIR;  
VAUGHN J. BEGICK, VICE CHAIR)**

RES. 2026-13: COMM. BEGICK MOVED TO ADOPT RES. 2026-13; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE EMPLOYMENT STATUS REPORT FOR DECEMBER 2025. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-14: COMM. BEGICK MOVED TO ADOPT RES. 2026-14; THE BAY COUNTY BOARD OF COMMISSIONERS FULLY SUPPORTED HOUSE BILLS 5152 AND 5153 TO PROTECT HOMEOWNERS AND PREVENT PREDATORY REAL ESTATE PRACTICES AND URGED THEIR CONTINUED IMPLEMENTATION AND ENFORCEMENT IN A MANNER CONSISTENT WITH THEIR LEGISLATIVE INTENT. THE BAY COUNTY CLERK IS DIRECTED TO FORWARD COPIES OF THIS RESOLUTION TO THE GOVERNOR OF THE STATE OF MICHIGAN, THE MAJORITY LEADER OF THE MICHIGAN SENATE, THE SPEAKER OF THE MICHIGAN HOUSE OF REPRESENTATIVES, AND BAY COUNTY'S STATE LEGISLATIVE DELEGATION. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

COMM. BEGICK: STATED THAT THE PROPOSAL IS INTENDED TO SAFEGUARD HOMEOWNERS FROM PREDATORY PRACTICES AND TO ENSURE THAT NO ONE CAN HAVE THEIR HOME TAKEN WITHOUT THEIR KNOWLEDGE.

COMM. DOCKETT: STATED THAT THE PROPOSAL ADDRESSES THE EXCESS PROCEEDS CHANGES FROM LAST YEAR. SOME INVESTORS HAVE APPROACHED HOMEOWNERS FACING SHERIFF'S SALES, OFFERING TO PAY OFF BACK TAXES IN EXCHANGE FOR THE PROPERTY. THIS WAS PREVENTING HOMEOWNERS FROM CLAIMING THE EXCESS

PROCEEDS. THIS PROPOSAL CLOSES THAT ABILITY BY REQUIRING FULL DISCLOSURE, ENSURING HOMEOWNERS ARE AWARE THAT TRANSFERRING THEIR PROPERTY WOULD ELIMINATE THEIR RIGHT TO THOSE PROCEEDS.

RES. 2026-15: COMM. BEGICK MOVED TO ADOPT RES. 2026-15; THE BAY COUNTY BOARD OF COMMISSIONERS RESPECTFULLY REQUESTED THAT GOVERNOR GRETCHEN WHITMER AND THE MICHIGAN LEGISLATURE APPROVE A SUPPLEMENTAL APPROPRIATION TO OFFSET THE COSTS INCURRED BY LOCAL GOVERNMENTS IN ADMINISTERING THE SPECIAL PRIMARY AND SPECIAL GENERAL ELECTIONS FOR THE 35<sup>TH</sup> STATE SENATE DISTRICT, AND THAT THIS APPROPRIATION BE MODELED AFTER PRIOR SPECIAL ELECTION FUNDING PROVIDED BY THE STATE OF MICHIGAN. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2026-16: COMM. BEGICK MOVED TO ADOPT RES. 2026-16; THE BAY COUNTY BOARD OF COMMISSIONERS PROCLAIMED FEBRUARY 2026 AS AMERICAN HEART MONTH IN BAY COUNTY AND URGES ALL RESIDENTS, BUSINESSES, SCHOOLS, AND ORGANIZATIONS TO PARTICIPATE IN EDUCATIONAL ACTIVITIES, CPR TRAINING, AND HEART-HEALTHY PRACTICES TO HELP PREVENT CARDIOVASCULAR DISEASE AND SAVE LIVES. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

## **REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

### **COUNTY EXECUTIVE, JIM BARCIA**

MR. BARCIA: SHARED THAT THE CONSTRUCTION IS PROCEEDING VERY WELL AT THE ANIMAL SHELTER AND HEALTH SERVICES FACILITY. HE MENTIONED TO JOEL'S FAMILY HIS SERVICE AT THE LOCAL LEVEL ON THE COUNTY BOARD, THE STATE LEVEL IN THE SENATE, AND THE NATIONAL LEVEL, BECAUSE OF HIS OUTSTANDING MILITARY RECORD IN THE VIETNAM WAR.

## **COMMISSIONER COMMENTS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **PUBLIC INPUT**



## **MISCELLANEOUS**

MS. DAVIS-  
JOHNSON:

EXPLAINED THAT TWO COMMISSIONERS INQUIRED ABOUT ADDING TWO ADDITIONAL SEATS TO THE VETERAN'S AFFAIRS COMMITTEE BOARD. SHE MET WITH MATT AND HIS DEPARTMENT LAST WEEK AND DISCUSSED THAT EXPANDING THE BOARD IS COMPLICATED BECAUSE THE STATUTE ALLOWS THE APPOINTMENT OF NO MORE THAN TWO INDIVIDUALS PER YEAR. THEY DEVELOPED A SCHEDULE THAT COMPLIES WITH THE STATUTE AND WILL PRESENT A RESOLUTION AT THE NEXT BOARD MEETING.

## **ANNOUNCEMENTS**

### **2026 APPOINTMENTS**

#### **MARCH**

BAY ARENAC BEHAVIORAL HEALTH AUTHORITY (FOUR, 3-YEAR TERMS EXPIRING: C. GIRARD, T. BANASZAK, K. NIEMIEC, J. CRETE)

REGION VII AREA AGENCY ON AGING ADVISORY COUNCIL (TWO, 3-YEAR TERMS EXPIRING: M. DONNELLY, M. MELVIN)

#### **JUNE**

LIBRARY BOARD (ONE, 5-YEAR TERM EXPIRING: C. PARKE)

#### **OCTOBER**

BAY COUNTY DEPARTMENT OF HUMAN SERVICES (ONE, 3-YEAR TERM EXPIRING: J. SCHMIDT)

LAND BANK AUTHORITY (ONE, CITY OF BAY CITY REPRESENTATIVE, 3-YEAR TERM EXPIRING: D. KIESEL)

#### **NOVEMBER**

BAY COUNTY BUILDING AUTHORITY (ONE, 6-YEAR TERM EXPIRING: R. MEAD)

#### **DECEMBER**

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 2,4,6 & AT-LARGE)

BAY COUNTY VETERAN'S AFFAIR COMMITTEE (ONE, 4-YEAR TERM: V. DIGBY)

## **CLOSED SESSION**

## **RECESS/ADJOURNMENT**

MOTION 9: COMM. CRETE MOVED TO ADJOURN THE REGULAR BOARD SESSION OF JANUARY 20, 2026. THE MEETING CONCLUDED AT 4:23 P.M. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

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TIM BANASZAK, CHAIRMAN  
BOARD OF COMMISSIONERS

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KATHLEEN ZANOTTI  
BAY COUNTY CLERK

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KAYLA FRIEND  
SECRETARY TO THE CLERK